

Goodhue County SWCD District Regular Board Meeting

Monday – January 24th 2022

4:30 PM

Goodhue County SWCD Conference Room

104 East 3rd Avenue, Goodhue MN 55027

Join Zoom Meeting: <https://us02web.zoom.us/j/8599817067> Meeting ID: 859 981 7067 Call in (312) 626 6799

Minutes (Draft)

I. Call to Order and Pledge Allegiance Meeting was called to order at 4:32 pm by Chairman, Jeff Beckman.

SWCD Supervisors Present	SWCD Supervisors Absent	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>Mark Comstock, Vice Chair</i>	<i>In Person:</i>	<i>Via Zoom:</i>
<i>Jeff Beckman, Chair</i>		<i>Beau Kennedy, District Manager</i>	<i>Brian DeVetter, NRCS</i>
<i>Ed McNamara, Treasurer</i>			
<i>Don Schliep, Secretary</i>			
<i>Christopher Hinck, Reporter</i>			

II. Approval of the Agenda

Motioned by McNamara seconded by Hinck to approve the Agenda as presented with the addition of electing SWCD officers for 2022. Affirmative: Beckman, Schliep, Hinck. Opposed: None. Motion carried.

Election of SWCD Board Officers –

Motioned by McNamara, seconded by Don Schliep to elect officers the following officers for the 2022 calendar year:

Chair: Jeff Beckman

Vice Chair: Chris Hinck

Treasurer: Ed McNamara

Secretary: Don Schliep

Reporter: Mark Comstock

Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

III. Consent Agenda

- a. Approve Payment Voucher to Kenneth Betzold, Jr. #21-GC-008 for \$3,333.00, Cannon River 1W1P Cost Share for seeding 83 acres of Multi-Species Cover Crops.
- b. Approve Payment Voucher to Steven Nelson #LCF2021-02 for \$1,400.00, Local Capacity Cost Share for seeding 40 acres of Multi-Species Cover Crops.
- c. Approve Zumbro 1W1P Reimbursement Payment to Barr Engineering - Invoice #23551058-25 for \$4,007.00. Expense approved @ January 13th 2022 Zumbro 1W1P Policy Committee meeting.
- d. Approve Zumbro 1W1P Reimbursement Payments to Olmsted County SWCD – Q4 Invoice #2277 for \$4,137.85. Expense approved @ January 13th 2022 Zumbro 1W1P Policy Committee meeting.
- e. Approve Payment Voucher to Reed Clementson, Partial Payment, #LCF2021-04 for \$2,785.36 for an Underground Outlet Portion of WASCOB Project.
- f. Approve 319 Small Feedlot Fix Invoice #2021-41 Wabasha SWCD for \$15,000 - Polson Cost-Share Project Heifer Lot.
- g. Approve Payment Voucher to Jim Wendt, #LCF2020-03 for \$1,400 for planting 40 acres of Multi-Species Cover Crops using Local Capacity Fund.
- h. Approve Payment Voucher to Carlson Brothers, #21-GC-004 for \$700 for planting 20 acres of Single-Species Cover Crops using Cannon River WBIF.
- i. Approve Payment Voucher to Emery Maher, #21-GC-003 for \$14,643.90 for constructing 2 water and sediment control basins Cannon River WBIF.
- j. Approve 319 Small Feedlot Invoice #319 2021-4 Winona SWCD for \$257.26 – T/A Duane Timm Project
- k. Approve 319 Small Feedlot Invoice #Feedlot VII Houston County for \$659.34 – T/A @ RR SWCD
- l. Approve 319 Small Feedlot Invoice #8280- for Mower SWCD for \$1,820.41 for T/A spent on Jovaag Feedlot project.

Motioned by Hinck seconded by McNamara to approve the Consent Agenda as presented. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.

IV. Secretary's Report

- a. Approve December 20th 2021 District Regular Board Meeting Minutes

Motioned by McNamara seconded by Schliep to approve the Secretary's Report as presented. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.

V. Public Comment (10 Minute limit)

VI. Action Items

- a. Appointment of SWCD Committees

Motioned by McNamara, seconded by Hinck to approve the SWCD Committees as documented. (See Attached) Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- b. Action to Set SWCD Board Meeting Time & Dates

Motioned by McNamara, seconded by Schliep to set the Goodhue SWCD Board meeting time and dates to 4th Monday of the Month @ 5:30 pm (year round) with the ability to change as needed. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- c. Designate Official County Newspaper

Motioned by McNamara, seconded by Schliep to set the Red Wing Republican Eagle as the Goodhue SWCD official County Newspaper for 2022. Alternate newspapers will follow the same as Goodhue County. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- d. Action on Payment of 2022 Dues; (Envirothon; \$175.00, SE MASWCD; \$500, SE SWCD Tech Support JPB; \$3,000, MASWCD; \$4,697.21, CRWJPB; \$5,000, NACD; \$775.00. MACDE: \$150.00, MACFO Dues \$125.00)

Motioned by McNamara, seconded by Schliep to approve the 2022 Dues: Envirothon; \$175.00, SE MASWCD; \$500, SE SWCD Tech Support JPB; \$3,000, MASWCD; \$4,697.21, CRWJPB; \$5,000, NACD; \$775.00, MACDE; \$150.00, MACFO; \$125.00. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- e. Action on Review and Approval of SWCD Charges for Services (2022 Fee Schedule)

Motioned by McNamara, seconded by Schliep to approve the SWCD Charges for Service (2022 Fee Schedule) as presented (see attached). Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- f. Action on Yearend Financial Reports returning funds the BWSR, (\$3,292.51 - 2019 Zumbro 1W1P and \$47,442.14 - Clean Water Fund, Lake City Stormwater Project)

Motioned by McNamara, seconded by Hinck to approve the financial reports for Zumbro 1W1P planning grant and the Clean Water Fund, Lake City Stormwater Project, returning unspent funds to BWSR. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- g. Goodhue SWCD Supervisor Election Options

Motioned by McNamara, seconded by Hinck to continue to use 'Option 1' framework when defining nomination districts. Board agrees that electing supervisors as at large members provides constituents with representative that is engaged locally based on geographical area verses population. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- h. Personnel Policy Revisions

Board recommends that the District Manager schedule a Personnel Committee meeting in February 2022 to review the Goodhue SWCD employee personnel policy and update. Personnel Committee recommendations will be reviewed and voted on by the full Board at a future meeting.

- i. Action on Feedlot Officer Attendance and Expenses for the 2022 MACFO Convention in Alexandria on March 22-24.

Motioned by McNamara, seconded by Schliep to approve the County Feedlot Officer attendance at the 2022 MACFO Conference, covering registration and eligible expenses. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

VII. Reports

- a. NRCS Report

Brian DeVetter (NRCS) – updated the Board on active USDA programs and staffing. The Goodhue Field Office is currently at 25% staffing capacity due to COVID numbers. Brian will try to work in an additional staff person in the Goodhue office on Wednesdays of each week, as the vacant Resource Con/DC position is still not backfilled. EQIP ranking deadline is March 4th. Currently have 29 applications in Goodhue County. Also have 18 active CSP contracts, and 19 active EQIP contracts.

- b. District Manager's Report

Kennedy: Finalizing Zumbro 1W1P BWSR Workplan w/ Olmsted SWCD. Funds should be in hand in 60 days / Feedlot Fix grant expiring, reallocating funds/ AIS meeting and future projects w/Co / Summer Intern update / JPB updates on upcoming Board Mtg.

- c. Supervisor's Activity Report

Hinck: Kernsa Fest/We Are Water Exhibit Zoom Call

Comstock: N/A – Not present

McNamara: N/A

Beckman: N/A

Schliep: N/A

- d. Other

VIII. Treasurer's Report / Payables

- a. Approve the December 2021 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual).

Motioned by McNamara seconded by Schliep to approve December 2021 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual). Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.

- b. Approve December 2021 Accounts Payable

Motioned by Hinck seconded by McNamara to approve January 2022 Accounts Payable. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.

IX. Adjournment

Motioned by McNamara seconded by Hinck to adjourn the meeting. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried. Meeting adjourned at 5:51 pm.

Respectfully submitted

Don Schliep

Upcoming Events

SE TSA7 Joint Powers Board Meeting Jan 26th 1-4pm Mazeppa Community Center and Zoom
Presidents Day Holiday – February 21st

2022 COMMITTEE ASSIGNMENTS

<u>COMMITTEE</u>	<u>MEMBER(S)</u>
P.R. & I (Public Relations & Info.) (Legislative Contact)	Jeff Beckman Ed McNamara
Water Plan Policy Committee	Beau Kennedy Jeff Beckman
Goodhue County FAC	Beau Kennedy
Equipment/Building Needs	Mark Comstock Ed McNamara Beau Kennedy
Personnel/Finance Committee	Chris Hinck Jeff Beckman
Wetland Conservation Act	Don Schliep Beau Kennedy
RC & D	Don Schliep County Commissioner
Cannon River Watershed <i>Prairie Creek</i> <i>Little Cannon</i> <i>Belle Creek</i>	Jeff Beckman - Primary Ed McNamara - Alternate Don Schliep - Alternate
Zumbro River Watershed <i>Middle Fork</i> <i>North Fork</i> <i>Trout Brook</i> <i>Bear Valley</i>	Mark Comstock - Primary Ed McNamara - Alternate Don Schliep - Alternate
Mississippi <i>Spring Creek</i> <i>Bullard</i> <i>Wells Creek</i> <i>Hay Creek</i>	Chris Hinck - Primary Ed McNamara - Alternate Mark Comstock – Alternate
RIM Screening Committee	Chris Hinck Chris Fritz Resource Agency Reps Citizens-At-Large

Feedlot Committee

**Don Schliep
Jeff Beckman
Kelsey Petit**

TSA 7

**Chris Hinck (Main)
Ed McNamara (Alternate)
Beau Kennedy**

Loan Committee

**Jeff Beckman
Don Schliep
Delane Krier
Beau Kennedy (Alternate)
County Representatives**

Nutrient Management Committee

**Mark Comstock
Ed McNamara
Coty Hyllengren
Kelsey Petit**

**Cost-Share Prioritization
Committee**

**Beau Kennedy
Coty Hyllengren
Chris Fritz (Alternate)
Ed McNamara
Don Schliep (Alternate)**



2022 Fees

104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Feedlot Registraton		Fee
New Registration		\$100
Re-Registration (Required every 4 Years)		\$50
Registration Late Fee		\$25
Change of Ownership		\$50

Feedlot Construction Permit		Fee	
Construction Permit fees are based on animal units that you are expanding during the project, not the total animal units of your operation		No Manure Storage	With Manure Storage
Interm Permits		\$50	\$250
0 - 99 Animal Units		\$50	\$250
100 - 299 Animal Units		\$100	\$300
300 - 499 Animal Units		\$200	\$400
500 - 999 Animal Units		\$300	\$500

Wetland Conservation Act Task	Fee	Description
Wetland Delineation Application	\$200	Review Application for Completeness Notice WCA Application Notice WCA Decision
Wetland Exemption or No-Loss Application	\$200	Review Application for Completeness Notice WCA Application Notice WCA Decision
Wetland Replacement Plan Application	<1 acre	Review Application for Completeness
	>1 acre	Notice WCA Application Notice WCA Decision
Wetland Banking Plan Application	<1 acre	Review Application for Completeness
	>1 acre	Notice WCA Application Notice WCA Decision
Wetland Monitoring Report	\$75	Review Monitoring Report LGU Decision on Monitoring Report

Drone/Seed/Drill/Crimper		Fee
Drone		\$100 (+/hourly rate as needed)
Seed		As Required by Project
Traux Drill Rental	First 5 Acres	\$200
	Per Acre Each Additional Acre	\$14
	Contractors and Out of County Use	Charges are Doubled
JD No-Till Drill	Minimum User Fee	\$150
	Per Acre	\$14
	Contractors and Out of County Use	Charges are Doubled
Crimper	Per Day	\$50
	Contractors and Out of County Use	\$100.00
Mandako Roller Crimper	First 20 acres w/Drop	\$100
	Per each additional acre	\$5
	Contractors and Out of County Use	Charges are Doubled

Miscellaneous Fees		Fee
Labor costs for duplicating requested projects	Per Hour	\$60
Public Data Requests	Per Hour/Minimum	\$60 / \$15
Photocopies - 10 or less	Per Page	\$1
Photocopies - 10 or More	Labor Fee Per Hour + Per Page	\$60 / \$0.25
CPI Ratings	Per Parcel	\$25
Radon Test Kit	Per Kit	\$10
Water Test Kit	Per Kit	\$60
Survey Flags	Per Bundle of 100	\$10