

SE SWCD TECH. SUPPORT JPB MEETING

Minutes

January 27<sup>th</sup> 2021@ 1pm

LOCATION: Goodhue SWCD Office Conference Room 104 East 3rd Ave. Goodhue MN 55027 and Zoom

Zoom Link: <https://us02web.zoom.us/j/8599817067?pwd=U3pGbEZ6MHJocGhBV3A0cXI3SjZ5QT09>

Call in @ (312) 626 6799 Meeting ID: 859 981 7067

Members Present: Larry Scherger-Dodge, Kathryn Tesmer-Fillmore, Paul Heers Jr-Freeborn, Ed McNamara-Goodhue, Rod Moe-Mower, Paul Uecker-Olmsted, Mike Ludwig-Rice, Jerry Welke-Root River, Mark Ihlenfeld-Steele, Larry Theismann-Wabasha.

Members Absent: Bill Rowekamp

Others Present: JPB Staff > Peter Fryer, Kate Bruss, Jason Rochester, Chris Nelson. SWCD Staff > Adam King-Dodge, Laura Christenson-Fillmore, Brenda Lageson-Freeborn, Beau Kennedy, Delane Krier-Goodhue, Justin Hanson-Mower, Skip Langer-Olmsted, Steve Pahs-Rice, Dave Walter-Root River, Daryl Buck-Winona  
BWSR Staff > Adam Beilke, Dave Copeland. Other > Chris Hinck.

**1. Call to Order**

Meeting was called to order at 1:00 pm by Paul Uecker. It was noted that due to 'MN Department of Administration Open Meeting Requirements during a State of Emergency', meeting held utilizing telephone conferencing require all votes be taken by roll call, which will be used at this meeting.

**2. Approve Agenda**

Motioned by Ihlenfeld, seconded by Theismann to approve the Agenda. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.

**3. Introductions**

Those present introduced themselves and shared who they represented.

**4. 2021 JPB Organization Structure**

a. Election of Officers

Beau Kennedy (Host District Manager) called for nominations of Chair.

i. Chairman

McNamara nominated Paul Uecker for Chairman. Motioned by McNamara, seconded by Ludwig to elect Uecker as Chairman. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried

ii. Vice Chairman

Tesmer nominated Bill Rowekamp for Vice Chairman. Motioned by McNamara, seconded by Uecker to elect Rowekamp as Vice Chairman. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried

iii. Treasurer

Ludwig nominated Ed McNamara for Vice Treasure. Motioned by Ihlenfeld, seconded by Heers to elect McNamara as Treasurer. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried

iv. Secretary (not elected, held by Host District)

b. Appointment of all Committees (Chair)

- i. Finance Committee
- ii. Personnel Committee
- iii. Prioritization Committee
- iv. Executive Committee

*\*See Attached for Chairman Appointed Committees*

5. Secretary's Report

a. Approve July 29<sup>th</sup> 2020 JPB Board Meeting Minutes

*Motioned by McNamara, seconded by Moe to approve the July 29<sup>th</sup>, 2020 Secretary's Report. Motioned by Ihlenfeld, seconded by Theismann to approve the Agenda. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

b. Approve December 16<sup>th</sup> 2020 JPB Special Meeting Minutes

*Motioned by McNamara, seconded by Theismann to approve the July 29<sup>th</sup>, 2020 Secretary's Report. Motioned by Ihlenfeld, seconded by Theismann to approve the Agenda. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

6. Action Items

- a. Review Budget -Host manager reviewed budget status with the full Board and answered questions. No action was taken on the budget.

*(McNamara left meeting 1:35 PM)*

- b. Approve Personnel Committee Recommendations on JPB Staff Step/Longevity Pay, 2% COLA and current Health Insurance Rates.

*Motioned by Scherger, seconded by Ihlenfeld to approve the Personnel Committee Recommendations on JPB Staff for Step/Longevity Pay, 2.0% COLA and current Health Insurance Rates. Motioned by Ihlenfeld, seconded by Theismann to approve the Agenda. Affirmative: Scherger, Tesmer, Heers, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

- c. Appoint SE SWCD Technical Support Joint Powers Board Host Manager

*Motioned by Scherger, seconded by Ihlenfeld to approve the appointing of Kennedy as the SE SWCD Technical Support Joint Powers Board Host Manager. Affirmative: Scherger, Tesmer, Heers, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

- d. Authorize Chair, Host Manger, and Finance Committee Supervisors Check Signing Authority for JPB Checking Account @ First Farmers Merchant

*Motioned by Ludwig, seconded by Heers to Authorize Chair, Host Manger, and Finance Committee Supervisors Check Signing Authority for JPB Checking Account @ First Farmers Merchant. Affirmative: Scherger, Tesmer, Heers, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

- e. Review and approve Lease Agreement with Root River (Executive Committee Approval on Sept 14th 2020)

*Motioned by Ihlenfeld, seconded by Theismann to approve Lease Agreement with Root River (Executive Committee Approval on Sept 14th 2020). Affirmative: Scherger, Tesmer, Heers, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

- f. Approve amendment to RCPP Sub-Agreement with Wabasha SWCD; increasing technical assistance amount, change expiration date and including P20 RCPP grant

*Motioned by Tesmer, seconded by Thiemann to approve amendment to RCPP Sub-Agreement with Wabasha SWCD; increasing technical assistance amount, change expiration date and including P20 RCPP grant. Affirmative: Scherger, Tesmer, Heers, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried.*

- g. Authorize Host Manager signature authority on sub-agreements and BWSR financial reports for CY 2021

*Moved by Ihlenfeld, seconded by Theismann to authorize Host Manager signature authority on sub-agreements and BWSR financial reports for CY 2021. Affirmative: Scherger, Tesmer, Heers, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried*

7. Other Business:

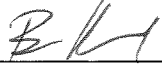
- a. Grant Updates – Base, Enhanced, Training
  - i. RCPP
- b. Dues Notice - invoice for \$3,000 per member will be sent out following the meeting adjournment for CY2021
- c. Others
- d. Meetings – suggested to host JPB meetings at alternate times of the year in an effort to streamline some administrative tasks. Nothing was official decided

*(McNamara returned to meeting 2:04)*

8. Adjournment

*Motioned by Heers, seconded by Theismann to adjourn the meeting. Affirmative: Scherger, Tesmer, Heers, McNamara, Moe, Uecker, Ludwig, Welke, Ihlenfeld, Theismann. Opposed None. Motion carried. Meeting adjourned at 2:06 pm.*

Respectfully submitted,



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Beau Kennedy, Secretary

**SE SWCD Tech. Support JPB**

**Officers:**

**2021**

<b>Chair</b>	Paul Uecker
<b>Vice-Chair</b>	Bill Rowekamp
<b>Treasurer</b>	Ed McNamara
<b>Secretary (Not Elected)</b>	Beau Kennedy

**Committees:**

<b>Personnel</b>	Bill Rowekamp Mark Ihlenfeld Kathy Tesmer Dave Walters Beau Kennedy
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<b>Finance</b>	Ed McNamara Paul Uecker Larry Theismann Terri Peters Beau Kennedy PF
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<b>Prioritization</b>	Bill Rowekamp Larry Scherger Paul Heers Jr Pete Fryer Jason Rochester
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<b>Executive</b>	<b>Paul Uecker</b> Bill Rowekamp Paul Heers, Jr
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**CTAC COMMITTEE**

<b>Organizational</b>	<b>Paul Uecker</b> Bill Rowekamp Paul Heers, Jr Beau Kennedy Eric Gulbranson Adam Bielke (Advisor)
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