

## District Regular Board Meeting

Monday, March 23, 2020

4:30 PM

Goodhue County SWCD Office

Conference Call: 888 742 5095 code 150 830 9738

### *Minutes*

#### **I. Call Meeting to Order and Pledge of Allegiance**

*The meeting was called to order at 4:30 PM by Chair Jeff Beckman. It was noted that due to 'MN Department of Administration Open Meeting Requirements during a State of Emergency', meeting held utilizing telephone conferencing require all votes be taken by roll call, which will be used at this meeting.*

*Supervisors Present: Ed McNamara (Treasurer), John Jaeger (Reporter)*

*Supervisors Present by Conference Call: Jeff Beckman (Chair), Mark Comstock (Vice Chair), Don Schliep (Secretary)*

*Staff: Glen Roberson, Beau Kennedy, Delane Krier*

*Other by Conference: Luke Breitenbach (NRCS)*

#### **II. AGENDA**

*Moved by McNamara, seconded by Comstock to approve the Agenda. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

#### **III. CONSENT Agenda**

1. .

#### **IV. SECRETARY'S REPORT**

1. Approve February 24, 2020 District Regular Board Meeting Minutes.

*Moved by Jaeger, seconded by Schliep to approve the Secretary's Report. Discussion took place.*

*Moved by Schliep, seconded by Comstock to amend the motion to change the signing of Minutes, Checks, and Cost Share Contracts by any Board member during the Covid-19 epidemic. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried. Chair Beckman then called for a vote on the motion as amended. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

#### **V. PUBLIC COMMENT PERIOD (10 Minute limit)**

#### **VI. ACTION ITEMS**

1. Action on Audit Quote from Smith & Schafer.

*Moved by McNamara, seconded by Schliep to approve the Audit Quote from Smith & Schafer. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

2. Action on USDA Local Work Group Meeting: April 27 2020 before SWCD Board Meeting.

*Moved by McNamara, seconded by Jaeger to approve the USDA Local Work Group Meeting to be held April 27, 2020 before SWCD Board Meeting. Discussion took place. Moved by McNamara, seconded by Jaeger to table the motion and to reschedule at a later date. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

3. Action on DLT Price Quote for Civil 3d Annual Subscription Renewal: 5/8/2020 – 5/7/2021.

*Moved by McNamara, seconded by Jaeger to approve the DLT Price Quote for Civil 3<sup>rd</sup> Annual Subscription Renewal 5/8/2020 -5/7/2021. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

4. Action on State Cost-Share Application 2018-05, Dustin Lindstrom, Grassed Waterway for \$2668.13 at 75% cost-share rate.

*Moved by Jaeger, seconded by McNamara to approve the State Cost-Share Application 2018-05, Dustin Lindstrom, Grassed Waterway for \$22268.13 at 75% cost-share rate. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

5. Action on Local Capacity Cost Share LCF2018-10, Brenda Reese, Grassed Waterway for \$14,055.94 at 75% cost-share rate.

Moved by Jaeger, seconded by McNamara to approve the Local Capacity Cost Share LCF2018-10, Brenda Reese, Grassed Waterway for \$14,055.94 at 75% cost-share rate. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.

6. Consider Action on Covid-19 Employee Policy.

Moved by Schliep, seconded by McNamara to approve the implementing of Covid-19 Employee Policy, Step 1, 2, and 4 effective immediately. Step 3 if needed, an Emergency Meeting will be called at a later date to implement. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.

**VII. REPORTS**

1. NRCS Report

Presented by Luke Breitenbach via Conference Call (See Attached)

2. District Manager Reports

Joint Meeting / County, SWCD update. Glen reported that the SE SWCD Tech Support JPB will hold a special meeting via Conference Call on March 30, 2020 at 9:30 AM on Budget issues and a possible dues increase of up to \$2500. Don Schliep will fill in for John Jaeger due to a schedule conflict. JPB grant deadline extension options for its RCPP Small Feedlot grant were reviewed. Glen noted that he has requested an amendment to the Farm Bill Promotion grant for an additional \$9000.

3. Staff Reports

Beau Kennedy – Computer/Network Update and Recommendations

Motion made to authorize District Chair or his designate to sign any forms related to the Computer/ Network updates. Moved by Schliep, seconded by McNamara to approve the motion. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.

4. Supervisor Activity Report

McNamara – Cover Crop Meeting, Shop Tour Talks, Field Day

Jaeger – Farmer Panel Meeting

Comstock – Zumbro IWIP Meeting

Schliep – Water Quality Meeting

Beckman – Cannon River, BWSR

5. Other (none)

**VIII. TREASURER'S REPORT / PAYABLES**

1. Approve February 2020 Financial Report

Moved by Schliep, seconded by Jaeger to approve the February 2020 Financial Report. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.

2. Approve March 2020 Accounts Payable

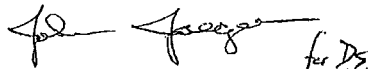
Moved by Comstock, seconded by Schliep to approve the March 2020 Accounts Payable. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.

**IX. ADJOURNMENT**

Moved by McNamara, seconded by Jaeger to adjourn the meeting. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried. Meeting adjourned at 6:25 PM.

Respectfully submitted,

Don Schliep, Secretary



**UPCOMING EVENTS**

Special Meeting of the SE SWCD Technical Support JPB – Conference Call  
Conference call: 888-742-5095, Code 150 830 9738

March 30<sup>th</sup>, 2020 (9:30 am)

Goodhue Co. Ditch 1 Information Meeting – Wanamingo

April 6<sup>th</sup>, 2020 (5:00 pm)

Goodhue Co. SWCD Regular Board Meeting

April 27, 2020 (7:30 pm)

## **NRCS PROGRAM UPDATES: March 23, 2020 (For Monthly Board Meeting)**

### CONTRACT / APPLICATION STATUS:

- 62 ACTIVE contracts (EQIP and CSP)
- 42 EQIP and RCPP applications
- 13 CSP Classic – FY2020 applications
- 6 CSP - 2015 contract extensions
- 13 CSP Renewal – FY2021 applications

### UPCOMING PROGRAM DEADLINES (TENTATIVE):

#### EQIP

- 13 March (PASSED) was 2020 application deadline
- 26 June 2020 = Preapproval deadline
- 2<sup>nd</sup> EQIP signup TBD

#### CSP

- 20 March (PASSED) was 2021 – Renewal application deadline
- 29 MAY 2020 = APPLICATION DEADLINE FOR GENERAL/CLASSIC 2020  
\*\*\*EXPIRED 2015 CONTRACT HOLDERS CAN APPLY IN THIS POOL\*\*\*
- 17 July 2020 = Preapproval deadline

**\*\*\*DATES LISTED SUBJECT TO CHANGE AS CURRENT (COVID19)  
SITUATION EVOLVING, POTENTIALLY AFFECTING TIMELINES!!!**

\*Applicants need to maintain ELIGIBILITY (FSA): 1026, AGI, HEL, etc.

\*CRP Accepted Offer #'s: April 2020

\*Contribution Agreement Status: no word.