

District Regular Board Meeting

Monday, August 27, 2018

7:30 PM

Larry Thomforde Residence
17468 Sugarloaf Pkwy
Zumbrota, MN 55992

Minutes

ATTENDED BY: Mark Comstock, John Jaeger, Ed McNamara, Jeff Beckman, Larry Thomforde, Beau Kennedy, Glen Roberson, Thomas Steger,

I. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 7:30 p.m. by Chairman Jaeger. A quorum is present. Those present rose and recited the Pledge of Allegiance.

II. AGENDA

Motioned by Larry Thomforde seconded by Ed McNamara to approve the Agenda as presented. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

III. CONSENT Agenda

There were no consent agenda items at this time.

IV. SECRETARY'S REPORT

1. Approve July 23, 2018 District Regular Board Meeting Minutes

Motioned by Larry Thomforde seconded by Ed McNamara to approve the July 23 2018 District Regular Board Meeting Minutes as printed. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

IV. PUBLIC COMMENT PERIOD (10 Minute limit)

There were no Public Comments at this time.

VI. ACTION ITEMS

1. Action on Gerald Olson's Request to Cancel State Cost Share Contract LCF2016-06, Critical Area Planting, \$941.50

Motioned by Jeff Beckman seconded by Mark Comstock to approve the cancellation request for Gerald Olson's State Cost Share Contract LCF2016-06 for a critical area planting in the amount of \$941.50. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

2. Action on State Cost Share Contract LCF2018-04, Glen Mehrkens, Cover Crops, \$2,100.00

Motioned by Ed McNamara seconded by Jeff Beckman to approve Glen Mehrkens State Cost Share contract LCF2018-04 for 3 years of multi species cover crops on 20 acres for \$2,100.00. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

3. Action on State Cost Share Contract LCF2018-05, Wayne Heise, Cover Crops, \$1,425.00

Motioned by Jeff Beckman seconded by Ed McNamara to approve Wayne Heise State Cost Share contract LCF2018-05 for 3 years of single species cover crop on 19 acres for \$1,425.00. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

4. Action on State Cost Share Contract LCF2018-06, Irrthum Farm Inc., Cover Crops, \$2,100.00

Motioned by Mark Comstock seconded by Ed McNamara to approve Irrthum Farm Inc State Cost Share contract LCF2018-06 for 3 years of multi species cover crop on 20 acres for \$2,100.00. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

5. Action on State Cost Share Contract LCF2018-07, Jason & Monte Otterness, Cover Crops, \$1500.00

Motioned by Larry Thomforde seconded by Mark Comstock to approve Jason & Monte Otterness State Cost Share contract LCF2018-07 for 3 years of single specie cover crop on 20 acres for \$1,500.00. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

6. Action on State Cost Share Contract #2017-06, Dicke Farms, Grassed Waterway, \$3,540.00 Based on 75% Cost Share

Motioned by Ed McNamara seconded by Jeff Beckman to approve State Cost Share Contract #2017-06, Dicke Farms, Grassed Waterway, \$3,540.00 Based on 75% Cost Share. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

7. Action on State Cost Share Contract LCF2016-09, Randy Williamson, Water and Sediment Control Basin, \$7,987.50, Based on 75% Cost Share

Motioned by Mark Comstock seconded by Larry Thomforde to approve State Cost Share Contract LCF2016-09, Randy Williamson, Water and Sediment Control Basin, \$7,987.50, based on 75% Cost Share. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

8. Action on State Cost Share Contract 2015CWF-15, Richard Lutjen, Water and Sediment Control Basin, \$8,226.90

Motioned by Larry Thomforde seconded by Ed McNamara to approve State Cost Share Contract 2015CWF-15, Richard Lutjen, Water and Sediment Control Basin, \$8,226.90, based on 90% Cost Share. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

9. Action on FY2019 State Cost Share Fund - \$25,855.00 – Authorize 20% For Technical and Administration - \$5,171.00

Motioned by Jeff Beckman seconded by Mark Comstock to authorize the use of 20% of the \$25,855.00 FY2019 State Cost Share Fund received from BWSR for Technical and Administration costs in the amount of \$5,171.00. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

10. Action on FY2019 State of MN BWSR Clean Water Fund SWCD Local Capacity Services (\$100,000) & Buffer Law Implementation Program Grant (\$25,000) Agreement and Authorize Chair to Sign

Motioned by Jeff Beckman seconded by Ed McNamara to approve the FY2019 State of MN BWSR Clean Water Fund SWCD Local Capacity Services (\$100,000) & Buffer Law Implementation Program Grant (\$25,000) Agreement and authorize the Chairman to sign the agreement documents. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

11. Action on Preparation for 6th Grade Conservation Field Day

Motioned by Mark Comstock seconded by Ed McNamara to approve preparations and expenses related to the 6th Grade Conservation Field Day. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

12. Authorize Woodland Manager Award Tour

Motioned by Ed McNamara seconded by Mark Comstock to authorize a Woodland Manager Tour in Supervisor Beckman's district. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

13. Authorize Board and Staff to Attend the Area 7 MASWCD / MACDE Fall Meeting on September 17, 2018 in Winona: \$15 Registration

Motioned by Ed McNamara seconded by Mark Comstock to authorize Board and Staff to Attend the Area 7 MASWCD / MACDE Fall Meeting on September 17, 2018 in Winona and pay the \$15.00 registration fee for each attendee. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

VII. REPORTS

1. NRCS Report

The NRCS Report was presented by Thomas Steger. (See attached for details)

2. District Manager's Report

The District Manager's Report was presented by Glen Roberson. (See attached for details)

Motioned by Ed McNamara seconded by Jeff Beckman to authorize staff to register and attend BWSR Academy October 29 - 31 2018 and pay all related expenses. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

3. Supervisor Activity Report

Ed McNamara reported that he attended the Equipment Committee meeting on August 22nd and the Cover Crop Field Day in Rice County on August 23rd.

Larry Thomforde reported that he attended the County Commissioners meeting at the Goodhue County Fair on August 9th.

Mark Comstock reported that he attended County Commissioners meeting at the Goodhue County Fair on Aug 9th, the Manure Expo in Brookings S.D. on August 15 and 16th, the Equipment Committee Meeting on August 22nd and the Cover Crop Field Day in Rice County on August 23rd.

John Jaeger reported that he attended the SE TSA Meeting with Glen Roberson on July 25th, the SE SWCD Technical Support JPB Full Board meeting in Oronoco, MN on July 31st, the County Commissioners meeting at the Goodhue County Fair on August 9th, the Cover Crop Field Day in Rice County 23rd and Area 7 SE MASWCD Executive Meeting in Kasson, MN on August 23rd.

A. Fall MASWCD meeting September 17th in Winona

Action previous taken in item #13 under Action Items - Authorize Board and Staff to Attend the Area 7 MASWCD / MACDE Fall Meeting on September 17, 2018 in Winona: \$15 Registration

B. Supervisor Retreat

Motioned by Jeff Beckman seconded by Mark to authorizing Supervisor McNamara to organize a Supervisor Retreat in September 2018. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

4. Other

There were no other reports at this time.

VIII. TREASURER'S REPORT / PAYABLES

1. Approve July 2018 Financial Report

Motioned by Mark Comstock seconded by Larry Thomforde to approve the July 2018 Financial Reports as printed. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

2. Approve August 2018 Accounts Payable

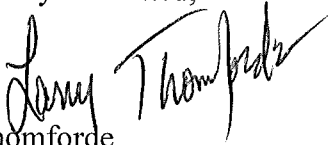
Motioned by Ed McNamara seconded by Jeff Beckman to approve the August 2018 Accounts Payable as presented. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

IX. ADJOURNMENT

Motioned by Mark Comstock seconded by Jeff Beckman to adjourn the meeting. Voting affirmative: Beckman, Comstock, Jaeger, McNamara, Thomforde. Opposed: None. Motion passed.

The meeting was adjourned at 9:43 p.m.

Respectfully submitted,



Larry Thomforde
Secretary

ATTACH: NRCS Report
District Manager's Report