

**District Regular Board Meeting**

Monday – November 23, 2020

**7:30 PM**

Goodhue County SWCD Conference Room

104 East 3rd Avenue, Goodhue MN 55027

Join meeting with Zoom @ <https://us02web.zoom.us/j/8599817067?pwd=U3pGbeEZ6MHJocGhBV3A0cXI3SjZ5QT09>

Or call in (312) 626 6799, enter Meeting ID: **859 981 7067** and Passcode: **854068** if prompted

**Minutes**

**I. Call to Order and Pledge Allegiance**

*Meeting was called to order at 7:30 pm by Chair Jeff Beckman. It was noted that due to 'MN Department of Administration Open Meeting Requirements during a State of Emergency', meeting held utilizing telephone conferencing require all votes be taken by roll call, which will be used at this meeting.*

*Supervisors Present (In Person): Mark Comstock (Vice Chair), John Jaeger (Reporter), Don Schliep (Secretary)*

*Supervisors Present (Zoom Conference Call): Jeff Beckman (Chair), Ed McNamara (Treasurer)*

*Staff (In Person): Glen Roberson, Beau Kennedy, Delane Krier*

*Other (In Person): Jeff Matzke (NRCS), Christopher Hinck*

**II. Approval of the Agenda**

*Moved by Comstock, seconded by Jaeger to approve the Agenda. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

**III. Consent Agenda**

1. Approve Payment Voucher to Wayne Heise for \$700.00, Local Capacity Cost Share Contract #LCF2018-05; Cover Crop.
  2. Approve Payment Voucher to John Irrthum for \$700.00, Local Capacity Cost Share Contract #LCF2018-06; Cover Crop.
  3. Approve Payment Voucher to Jason & Monte Otterness, Local Capacity Cost Share Contract #LCF2018-07; Cover Crop.
  4. Approve Payment Voucher to Nathan Jaeger for \$700.00, Local Capacity Cost Share Contract #LCF2019-02; Cover Crop.
  5. Approve Payment Voucher to Lawrence Thomforde for \$500.00, Local Capacity Cost Share Contract #LCF 2019-03; Cover Crop.
  6. Approve Payment Voucher to John Dose for \$700.00, Local Capacity Cost Share Contract #LCF2019-04; Cover Crop.
  7. Approve Payment Voucher to Dustin Lindhal for \$500.00, Local Capacity Cost Share Contract #LCF2019-05; Cover Crop.
  8. Approve Payment Voucher to Randall Veith for \$500.00, Local Capacity Cost Share Contract #LCF2019-07; Cover Crop.
  9. Approve Payment Voucher to Jared Brinkman for \$1000.00, Local Capacity Cost Share Contract #LCF 2019-09; Cover Crop.
  10. Approve Payment Voucher to Jim Wendt for \$1400.00, Local Capacity Cost Share Contract #LCF2020-03; Cover Crop.
  11. Approve Payment Voucher to Grant Quam for \$1000.00, Local Capacity Cost Share Contract #LCF2020-04; Cover Crop.
  12. Approve Payment Voucher to Mike Peters for \$500.00, State Cost Share Contract #2020-02; Well Sealing.
  13. Approve Payment Voucher to Scott Jacobson for \$11,781.97, EPA 319 Feedlot VII; Feedlot Fix
- Moved by McNamara, seconded by Schliep to approve the Consent Agenda. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

**IV. Secretary's Report**

1. Approve October 26, 2020 District Regular Board Meeting Minutes

*Moved by McNamara, seconded by Jaeger to approve the Secretary's Report. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

**V. Public Comment (10 Minute limit)**

**VI. Action Items**

1. Action on MASWCD Area VII Sign Proposal

*Moved by McNamara, seconded by Schliep to approve the MASWCD Area VII Sign Proposal. Affirmative: McNamara, Schliep. Opposed: Beckman, Comstock, Jaeger. Motion failed.*

2. Action on Draft Audit for FY2019, Tabled at October 26, 2020 Meeting

*Moved by Comstock, seconded by Jaeger to move Draft Audit for FY2019 from table. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

*Moved by Schliep, seconded by Jaeger to approve the Draft Audit for FY2019. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

3. Action on Emergency SWCD Board Meeting held on Nov 6<sup>th</sup> on the Covid-19 Preparedness Plan Recommendation for Approval at Next Regular SWCD Meeting.

*Moved by Comstock, seconded by Schliep to approve the Covid-19 Preparedness Plan recommended at the Emergency SWCD Board Meeting held on Nov 6<sup>th</sup> as written with changes as needed to stay within guidelines of executive orders. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

4. Action on Conservation Farmer

*Moved by McNamara, seconded by Jaeger to approve the Conservation Farmer for 2020, Tom and Rena Bryan (Red Wing area). Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

5. Action on Woodlot Manager of the Year

*No action taken.*

6. Action on Wildlife Manager of the Year

*No action taken.*

7. Action on Board Meeting Dates/Times

*Moved by McNamara, seconded by Schliep to approve the SWCD Board Meeting Dates/ Times as noted, Time: 4:00 PM, December 21<sup>st</sup> 2020, January 25<sup>th</sup> 2021, February 22<sup>nd</sup> 2021, and March 22<sup>nd</sup> 2021.*

*Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

8. Action on MASWCD Virtual Convention, December 8, 2020 9AM to Noon, \$120 Registration per SWCD.

*Moved by McNamara, seconded by Comstock to approve the MASWCD Virtual Convention, December 8, 2020 9:00 AM to Noon, \$120 Registration per SWCD. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

9. Action on Cost-Share Payment Voucher for the City of Lake City Stormwater Clean Water Fund Grant (Grant# C19-1701) for \$76,785.70 (Partial Payment). Action contingent upon Technical Assistance Provider signature and BWSR Board Conservationist guidance on invoicing payee.

*Moved by McNamara, seconded by Schliep to approve the on Cost-Share Payment Voucher for the City of Lake City Stormwater Clean Water Fund Grant (Grant# C19-1701) for \$76,785.70 (Partial Payment). Action contingent upon Technical Assistance Provider signature and BWSR Board Conservationist guidance on invoicing payee. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

**VII. Reports**

1. NRCS Report

*Presented by Jeff Matzke (see attached)*

2. District Manager's Report

*Review 2021 SWCD Budget*

3. Supervisor's Activity Report:

*Personnel Committee Meeting with Staff to be held December 17<sup>th</sup>, 2020 starting at 10:00 am*

4. Other

*B. Kennedy – Cost Share*

*Budget Class/Dashboard*

*D.Krier – Budget Class/Dashboard*

**VIII. Treasurer's Report / Payables**

1. Approve the October 2020 Financial Reports

*Moved by Comstock, seconded by Schliep to approve the October 2020 Financial Report. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*


2. Approve November 2020 Accounts Payable

*Moved by McNamara, seconded by Comstock to approve the November 2020 Accounts Payable. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried.*

**IX. Adjournment**

*Moved by Schliep, seconded by Comstock to adjourn the meeting. Affirmative: Beckman, Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion carried. Meeting adjourned at 9:30 pm.*

Respectfully submitted

  
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Don Schliep, Secretary

**Upcoming Events**

Thanksgiving Day Holiday

November 26, 2020

MASWCD Annual Convention (Virtual) 9 AM – Noon

December 8, 2020

December Goodhue SWCD Board Meeting, 4:00 PM

December 21, 2020

Christmas Eve Holiday ½ Day

December 24, 2020

Christmas Day Holiday

December 25, 2020

## NRCS Program Updates: November 23<sup>rd</sup>, 2020

### **Contract / Application Status**

- 33 active CSP contracts
- 12 active EQIP contracts
- 2 active RCPP-EQIP contracts
- 31 CSP Classic 2020-1 applications (0 high priority)
- 14 CSP 2021-1-Renewals (2 High Priority)
- 40 EQIP 2020 applications

### **Upcoming Program Deadlines**

#### EQIP

*If the applicant is Socially Disadvantaged, the EQIP application was received before 9/30/2020, the application was received after 9/30/2020 but on or before 11/20/2020 and the county has zero pending/eligible applications received by 9/30/2020, or the application is for select national initiatives, the application will be prioritized as High for EQIP 2021-1. All other applications will be medium*

#### EQIP 2021-1

- Batching Date – November 20<sup>th</sup>, 2020
- Workload Prioritization – December 11<sup>th</sup>, 2020
- Assessment/Ranking – March 5<sup>th</sup>, 2021
- Approval – April 9<sup>th</sup>, 2021
- Obligation – July 2<sup>nd</sup>, 2021

#### EQIP 2021-2

- Batching Date – March 5<sup>th</sup>, 2021

#### CSP

FY21 CSP Renewal (extended 2015-1 and 2016) – 14 applications (2 High Priority)

- Screening/ Prioritization – Oct 16<sup>th</sup>, 2020
- Ranking – December 4<sup>th</sup>, 2020
- Contract modifications – December 18<sup>th</sup>, 2020
- Contract Obligation – February 26, 2020

#### 2020 Annual Payments

- Payments requested in 2020 deadline – November 5<sup>th</sup>, 2020
- Number of payments requested in 2020 - 32
- Number of payments completed so far - 20
- Number of payments requested in 2021 - 12