

# District Special Board Meeting

Monday, July 22, 2019

10:00 AM

Goodhue County SWCD Office

## *Minutes*

### **I. Call Meeting to Order**

The meeting was called to order by Chairman Beckman @ 10:00 AM. A quorum is present. In attendance: Jeff Beckman, Don Schliep, Mark Comstock, John Jaeger, Beau Kennedy, Glen Roberson.

### **II. AGENDA**

The Purpose of the Meeting was to conduct interviews for the Administrative Assistant position. Five Candidates were interviewed.

### **III. ACTION ITEMS**

1. Authorize District Manager to offer Job of Administrative Assistant in Consultation with Chairman Motioned by Don Schliep seconded by Mark Comstock to authorize The District Manager to offer the job of Administrative Assistant, based in order of the top 3 candidates. The Chair is further authorized to work with the District Manager to negotiate as needed to finalize the hiring, based on successful Reference Checks. Voting affirmative: Beckman, Comstock, Jaeger, Schliep. Opposed: None. Motion passed

### **IV. ADJOURNMENT**

Motioned by Mark Comstock and seconded by Don Schliep to adjourn the meeting @ 2:04pm

Respectfully submitted,

Don Schliep, Secretary

