

**Goodhue County SWCD District Regular Board Meeting**

Monday – January 24<sup>th</sup> 2022

**4:30 PM**

Goodhue County SWCD Conference Room

104 East 3<sup>rd</sup> Avenue, Goodhue MN 55027

Join Zoom Meeting: <https://us02web.zoom.us/j/8599817067> Meeting ID: 859 981 7067 Call in (312) 626 6799

**Minutes**

**I. Call to Order and Pledge Allegiance Meeting was called to order at 4:32 pm by Chairman, Jeff Beckman.**

SWCD Supervisors Present	SWCD Supervisors Absent	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>Mark Comstock, Vice Chair</i>	<i>In Person:</i>	<i>Via Zoom:</i>
<i>Jeff Beckman, Chair</i>		<i>Beau Kennedy, District Manager</i>	<i>Brian DeVetter, NRCS</i>
<i>Ed McNamara, Treasurer</i>			
<i>Don Schliep, Secretary</i>			
<i>Christopher Hinck, Reporter</i>			

**II. Approval of the Agenda**

Motioned by McNamara seconded by Hinck to approve the Agenda as presented with the addition of electing SWCD officers for 2022. Affirmative: Beckman, Schliep, Hinck. Opposed: None. Motion carried.

Election of SWCD Board Officers –

Motioned by McNamara, seconded by Don Schliep to elect officers the following officers for the 2022 calendar year:

**Chair:** Jeff Beckman

**Vice Chair:** Chris Hinck

**Treasurer:** Ed McNamara

**Secretary:** Don Schliep

**Reporter:** Mark Comstock

Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

**III. Consent Agenda**

- a. Approve Payment Voucher to Kenneth Betzold, Jr. #21-GC-008 for \$3,333.00, Cannon River 1W1P Cost Share for seeding 83 acres of Multi-Species Cover Crops.
- b. Approve Payment Voucher to Steven Nelson #LCF2021-02 for \$1,400.00, Local Capacity Cost Share for seeding 40 acres of Multi-Species Cover Crops.
- c. Approve Zumbro 1W1P Reimbursement Payment to Barr Engineering - Invoice #23551058-25 for \$4,007.00. Expense approved @ January 13th 2022 Zumbro 1W1P Policy Committee meeting.
- d. Approve Zumbro 1W1P Reimbursement Payments to Olmsted County SWCD – Q4 Invoice #2277 for \$4,137.85. Expense approved @ January 13<sup>th</sup> 2022 Zumbro 1W1P Policy Committee meeting.
- e. Approve Payment Voucher to Reed Clementson, Partial Payment, #LCF2021-04 for \$2,785.36 for an Underground Outlet Portion of WASCOD Project.
- f. Approve 319 Small Feedlot Fix Invoice #2021-41 Wabasha SWCD for \$15,000 - Polson Cost-Share Project Heifer Lot.
- g. Approve Payment Voucher to Jim Wendt, #LCF2020-03 for \$1,400 for planting 40 acres of Multi-Species Cover Crops using Local Capacity Fund.
- h. Approve Payment Voucher to Carlson Brothers, #21-GC-004 for \$700 for planting 20 acres of Single-Species Cover Crops using Cannon River WBIF.
- i. Approve Payment Voucher to Emery Maher, #21-GC-003 for \$14,643.90 for constructing 2 water and sediment control basins Cannon River WBIF.
- j. Approve 319 Small Feedlot Invoice #319 2021-4 Winona SWCD for \$257.26 – T/A Duane Timm Project
- k. Approve 319 Small Feedlot Invoice #Feedlot VII Houston County for \$659.34 – T/A @ RR SWCD
- l. Approve 319 Small Feedlot Invoice #8280- for Mower SWCD for \$1,820.41 for T/A spent on Jovaag Feedlot project.

Motioned by Hinck seconded by McNamara to approve the Consent Agenda as presented. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.

**IV. Secretary's Report**

- a. Approve December 20<sup>th</sup> 2021 District Regular Board Meeting Minutes

Motioned by McNamara seconded by Schliep to approve the Secretary's Report as presented. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.

**V. Public Comment (10 Minute limit)**

**VI. Action Items**

- a. Appointment of SWCD Committees

Motioned by McNamara, seconded by Hinck to approve the SWCD Committees as documented. (See Attached) Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- b. Action to Set SWCD Board Meeting Time & Dates

Motioned by McNamara, seconded by Schliep to set the Goodhue SWCD Board meeting time and dates to 4<sup>th</sup> Monday of the Month @ 5:30 pm (year round) with the ability to change as needed. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- c. Designate Official County Newspaper

Motioned by McNamara, seconded by Schliep to set the Red Wing Republican Eagle as the Goodhue SWCD official County Newspaper for 2022. Alternate newspapers will follow the same as Goodhue County. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- d. Action on Payment of 2022 Dues; (Envirothon; \$175.00, SE MASWCD; \$500, SE SWCD Tech Support JPB; \$3,000, MASWCD; \$4,697.21, CRWJPB; \$5,000, NACD; \$775.00. MACDE: \$150.00, MACFO Dues \$125.00)

Motioned by McNamara, seconded by Schliep to approve the 2022 Dues: Envirothon; \$175.00, SE MASWCD; \$500, SE SWCD Tech Support JPB; \$3,000, MASWCD; \$4,697.21, CRWJPB; \$5,000, NACD; \$775.00, MACDE; \$150.00, MACFO; \$125.00. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- e. Action on Review and Approval of SWCD Charges for Services (2022 Fee Schedule)

Motioned by McNamara, seconded by Schliep to approve the SWCD Charges for Service (2022 Fee Schedule) as presented (see attached). Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- f. Action on Yearend Financial Reports returning funds the BWSR, (\$3,292.51 - 2019 Zumbro 1W1P and \$47,442.14 - Clean Water Fund, Lake City Stormwater Project)

Motioned by McNamara, seconded by Hinck to approve the financial reports for Zumbro 1W1P planning grant and the Clean Water Fund, Lake City Stormwater Project, returning unspent funds to BWSR. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- g. Goodhue SWCD Supervisor Election Options

Motioned by McNamara, seconded by Hinck to continue to use 'Option 1' framework when defining nomination districts. Board agrees that electing supervisors as at large members provides constituents with representative that is engaged locally based on geographical area verses population. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- h. Personnel Policy Revisions

Board recommends that the District Manager schedule a Personnel Committee meeting in February 2022 to review the Goodhue SWCD employee personnel policy and update. Personnel Committee recommendations will be reviewed and voted on by the full Board at a future meeting.

- i. Action on Feedlot Officer Attendance and Expenses for the 2022 MACFO Convention in Alexandria on March 22-24.

*Motioned by McNamara, seconded by Schliep to approve the County Feedlot Officer attendance at the 2022 MACFO Conference, covering registration and eligible expenses. Affirmative: Beckman, Hinck, McNamara, Schliep. Opposed None. Motion carried.*

## **VII. Reports**

- a. NRCS Report

*Brian DeVetter (NRCS) – updated the Board on active USDA programs and staffing. The Goodhue Field Office is currently at 25% staffing capacity due to COVID numbers. Brian will try to work in an additional staff person in the Goodhue office on Wednesdays of each week, as the vacant Resource Con/DC position is still not backfilled. EQIP ranking deadline is March 4<sup>th</sup>. Currently have 29 applications in Goodhue County. Also have 18 active CSP contracts, and 19 active EQIP contracts.*

- b. District Manager's Report

*Kennedy: Finalizing Zumbro 1W1P BWSR Workplan w/Olmsted SWCD. Funds should be in hand in 60 days / Feedlot Fix grant expiring, reallocating funds/ AIS meeting and future projects w/Co / Summer Intern update / JPB updates on upcoming Board Mtg.*

- c. Supervisor's Activity Report

*Hinck: Kernsa Fest/We Are Water Exhibit Zoom Call*

*Comstock: N/A – Not present*

*McNamara: N/A*

*Beckman: N/A*

*Schliep: N/A*

- d. Other

## **VIII. Treasurer's Report / Payables**

- a. Approve the December 2021 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual).

*Motioned by McNamara seconded by Schliep to approve December 2021 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual). Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.*


- b. Approve December 2021 Accounts Payable

*Motioned by Hinck seconded by McNamara to approve January 2022 Accounts Payable. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried.*

## **IX. Adjournment**

*Motioned by McNamara seconded by Hinck to adjourn the meeting. Affirmative: Beckman, McNamara, Schliep, Hinck. Opposed: None. Motion carried. Meeting adjourned at 5:51 pm.*

Respectfully submitted

  
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Don Schliep     Mark Comstock

## **Upcoming Events**

SE TSA7 Joint Powers Board Meeting Jan 26<sup>th</sup> 1-4pm Mazeppa Community Center and Zoom  
Presidents Day Holiday – February 21<sup>st</sup>