

**DISTRICT REGULAR BOARD MEETING**

Monday, January 28, 2019

7:30 P.M.

Goodhue County SWCD Office

***MINUTES***

**ATTENDED BY:** Mark Comstock, John Jaeger, Ed McNamara, Don Schliep, Beau Kennedy, Glen Roberson, Thomas Steger

**I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 p.m. by Chairman Jaeger. A quorum is present. Those present rose and recited the Pledge of Allegiance.

**II. OATH OF OFFICE**

Don Schliep took the Oath of Office as a newly elected Board Supervisor and Mark Comstock took the Oath of Office as re-elected Board Supervisor. No action was taken.

**III. ELECTION OF OFFICERS**

Motioned by Mark Comstock seconded by Ed McNamara to elect Jeff Beckman as Chairman, Mark Comstock as Vice-Chairman, Ed McNamara as Treasurer, Don Schliep as Secretary and John Jaeger as Reporter for the Board of Supervisors for the Goodhue SWCD for 2019. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

At this time Vice Chairman Comstock took over the duties of Chairman.

**IV. AGENDA**

Motioned by Ed McNamara seconded by John Jaeger to approve the Agenda as printed. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

**V. CONSENT AGENDA**

Motioned by John Jaeger seconded by Ed McNamara to approve the following Consent Agenda items:

1. Approve Financial Report 2016 State Cost Share Fund P16-1734, \$25,855.00
2. Approve Financial Report 2017 State Cost Share Fund P17-6898, \$25,855.00, including \$538.31 Funds Returned to State
3. Approve Financial Report Buffer Law 2018 P18-4026, \$25,000.00
4. Approve Payment of LCF2018-03, Mike Chamberlain, Cover Crop, Year 1 of 3; \$700.00

Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

**SECRETARY'S REPORT**

1. Approve December 18, 2018 District Board Meeting Minutes

Motioned by John Jaeger seconded by Ed McNamara to approve the December 18, 2018 District Board Meeting Minutes as printed. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

**VI. PUBLIC COMMENT PERIOD**

There were no Public comments at this time.

## VII. ACTION ITEMS

### 1. Appointment of Committees

Acting Chairman Comstock set the SWCD Committees list for 2019. (See attached for details)  
No action was taken.

### 2. Action to Set SWCD Board Meeting Time and Dates

Motioned by John Jaeger seconded by Don Schliep to set the Goodhue SWCD Board meeting time and dates to 7:30 p.m. on the 4<sup>th</sup> Monday of each month. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

### 3. Designate Official County Newspaper

Motioned by Ed McNamara seconded by John Jaeger to set the Red Wing Republican Eagle as the Goodhue SWCD Official County Newspaper. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

### 4. Action on 2019 NACD Membership Dues

Motioned by Ed McNamara seconded by John Jaeger to pay the 2019 NACD Membership Dues in the amount of \$775.00. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

### 5. Action on Payment of 2019 Dues; (Envirothon; \$175.00, SE MASWCD; \$500.00, SE SWCD Tech Support JPB; \$1,000.00, MASWCD; \$4,404.23)

Motioned by John Jaeger seconded by Ed McNamara to pay the following 2019 Dues: Envirothon - \$175.00, SE MASWCD - \$500.00, SE SWCD Tech Support JPB - \$1,000.00, and MASWCD - \$4,404.23. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

### 6. Action on Review and Approval of SWCD Charges for Services

Motioned by Ed McNamara seconded by John Jaeger to approve the Charges for Services for 2019 as discussed. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

### 7. Action on Goodhue SWCD Audit Bid From Peterson Company LTD - \$3,000.00

Motioned by Ed McNamara seconded by Don Schliep to approve the audit Bid from Peterson Company LTD in the amount of \$3,000.00 to conduct the Goodhue SWCD audit for 2018. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

### 8. Action on Storage Shed 5 Year Lease with Mitch Gadiant, Expiring May 31, 2019

Motioned by John Jaeger seconded by Don Schliep authorizing the Chairman to sign the Storage Shed Lease with Mitch Gadiant as amended. (See Attached for details) Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

9. Action on Ag BMP Low Interest Loan Annual Report – No Additional Funds Requested for 2019  
Motioned by Ed McNamara seconded by Don Schliep to approve the Ag BMP Low Interest Loan Annual Report as presented. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

10. Action on Joint Powers Agreement for Cannon River Watershed  
Motioned by Ed McNamara seconded by John Jaeger to approve the Joint Powers Agreement for the Cannon River Watershed as presented.

Further discussion took place.

Motioned by Ed McNamara seconded by Jon Jaeger to table action on the Joint Powers Agreement for the Cannon River Watershed until the March Board Meeting. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

11. Action to Authorize Chairman to Sign Sub Agreement with SE Water Resources Board of Zumbro One Watershed One Plan Work  
Motioned by Ed McNamara seconded by John Jaeger authorizing the Chairman to sign the sub agreement with the SE Water Resources Board for Zumbro One Watershed One Plan work contingent up BWSR approval of the work plan the Zumbro One Watershed One Plan Policy Committee approval of the sub agreement. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

12. Review of Outstanding Agreements with NRCS  
Those present review the outstanding agreements with the NRCS. (See attached for details)

Motioned by Ed McNamara seconded by Don Schliep authorizing the Chairman to sign the Outstanding Agreements with the NRCS as discussed. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

## **VIII. REPORTS**

### 1. Staff Reports

Glen Roberson reviewed with the Board the 2018 Feedlot Annual Report prepared by Kelsey Petit. No action was taken.

### 2. NRCS Report

The NRCS Report was presented by Thomas Steger. (See attached for details)

### 3. District Manager's Report

The District Manager's Report was presented by Glen Roberson. (See attached for details)

### 4. Supervisor Activity Report

Ed McNamara reported that he attended the Soil Health Meeting in Faribault on January 23, 2019.

John Jaeger reported that he attended the Soil Health Meeting in Faribault on January 23, 2019.

5. Other

Beau Kennedy updated the Board on the Buffer Program. No action was taken.

**IX. TREASURER'S REPORT/PAYABLES**

1. Approve December 2018 Financial Reports

Motioned by John Jaeger seconded by Don Schliep to approve the December 2018 Financial Reports as printed. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

2. Approve January 2019 Accounts Payable

Motioned by John Jaeger seconded by Don Schliep to approve the January 2019 Accounts Payable as listed. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

**X. ADJOURNMENT**

Motioned by John Jaeger seconded by Don Schliep to adjourn the meeting. Voting affirmative: Comstock, Jaeger, McNamara, Schliep. Opposed: None. Motion passed.

The meeting was adjourned at 9:46 p.m.

Respectfully submitted,

Don Schliep  
Secretary



ATTACH: 2019 Committee List  
2019 Charges for Services  
Shed Lease with Mitch Gadiant  
NRCS Report  
District Manager's Report  
Outstanding Agreements with NRCS

**PERSONNEL COMMITTEE  
2019 COMMITTEE ASSIGNMENTS**

<b><u>COMMITTEE</u></b>	<b><u>MEMBER(S)</u></b>
<b>P.R. &amp; I (Public Relations &amp; Info.) (Legislative Contact)</b>	<b>John Jaeger Ed McNamara</b>
<b>Water Plan Policy Committee</b>	<b>Beau Kennedy Jeff Beckman Glen Roberson</b>
<b>Goodhue County FAC</b>	<b>Glen Roberson</b>
<b>Equipment/Building Needs</b>	<b>Mark Comstock Ed McNamara Glen Roberson</b>
<b>Personnel/Finance Committee</b>	<b>Mark Comstock Jeff Beckman</b>
<b>Wetland Conservation Act</b>	<b>Don Schliep Beau Kennedy Glen Roberson</b>
<b>RC &amp; D</b>	<b>Don Schliep Commissioner Majerus Commissioner Anderson</b>
<b>Cannon River Watershed Prairie Creek Little Cannon Belle Creek (Main)</b>	<b>Jeff Beckman - Primary Ed McNamara - Alternate Don Schliep - Alternate</b>
<b>Zumbro River Watershed Middle North Trout Brook Bear Valley (Main)</b>	<b>Mark Comstock - Primary Ed McNamara - Alternate Don Schliep - Alternate</b>
<b>Mississippi Spring Creek Bullard Wells Creek Hay Creek (Main)</b>	<b>John Jaeger - Primary Ed McNamara - Alternate Mark Comstock - Alternate</b>

**SE MN Water Resources Board**

**Beau Kennedy  
Glen Roberson (Alternate)**

**RIM Screening Committee**

**John Jaeger  
Chris Fritz  
Resource Agency Reps  
Citizens-At-Large**

**Feedlot Committee**

**John Jaeger  
Jeff Beckman  
Kelsie Peti**

**SE SWCD Technical  
Support JPB**

**John Jaeger  
Jeff Beckman  
(Alternate)  
Glen Roberson**

**Loan Committee**

**Jeff Beckman  
Don Schliep  
Chris Wagner  
Glen Roberson (Alternate)  
County Representatives**

**Nutrient Management Committee**

**Mark Comstock  
Ed McNamara  
Coty Hyllengren  
Kelsie Petit**

**Cost-Share Prioritization  
Committee**

**Glen Roberson  
Coty Hyllengren  
Chris Fritz (Alternate)  
Ed McNamara  
Don Schliep (Alternate)**

# **NOTICE**

## **CHARGES FOR SERVICES AS OF JANUARY 28, 2019**

### **TRUAX DRILL RENTAL**

First 5 Acres \$150.00 - \$12.50/acres for each additional acre  
Contractors and Out of County Use – Charges are Doubled

### **JD NO-TILL DRILL**

\$14.00/Acre with minimum user fee of \$150.00  
Contractors and Out of County Use – Charges are Doubled

### **SEED**

As Required by Project

### **CRIMPER**

\$50.00 per day  
\$100.00 per day for Contractors or out of County Use

### **AG BMP LOW INTEREST LOAN FEE**

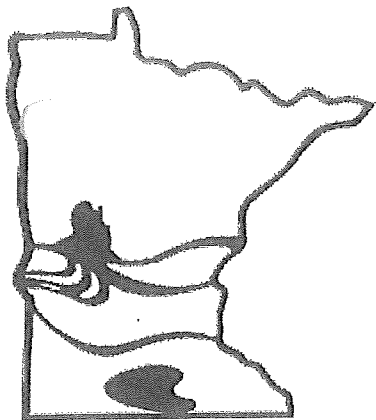
3% + 1/2 % origination fee to the Bank

# NOTICE

## WETLAND FEES EFFECTIVE JANUARY 28, 2019

<b>EXEMPTION DETERMINATION</b>	<b>\$140.00</b>
<b>NO-LOSS DETERMINATION</b>	<b>\$140.00</b>
<b>DELINEATION REVIEW</b>	
<b>LESS THAN 1 ACRE</b>	<b>\$140.00</b>
<b>1-10 ACRES</b>	<b>\$360.00</b>
<b>11+ ACRES</b>	<b>\$500.00</b>
<b>REPLACEMENT PLAN</b>	
<b>LESS THAN 1 ACRE</b>	<b>\$325.00</b>
<b>1-10 ACRES</b>	<b>\$700.00</b>
<b>11+ ACRES</b>	<b>\$1,050.00</b>
<b>BANKING PLAN</b>	
<b>LESS THAN 1 ACRE</b>	<b>\$325.00</b>
<b>1-10 ACRES</b>	<b>\$700.00</b>
<b>11+ ACRES</b>	<b>\$1,050.00</b>
<b>ANNUAL MONITORING REPORT</b>	<b>\$70.00</b>





**GOODHUE COUNTY**  
**SOIL & WATER CONSERVATION DISTRICT**

104 East 3<sup>rd</sup> Ave, P.O. Box 335  
Goodhue, MN 55027  
651-923-5300, Ext. 4  
[www.goodhueswcd.org](http://www.goodhueswcd.org)

**GOODHUE COUNTY FEEDLOT FEES**

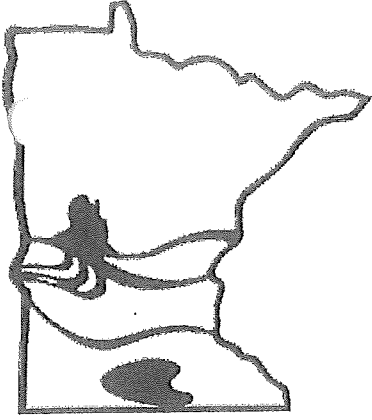
**REGISTRATION FEES**

New Registration	\$100.00
Re-Registration (required every 4 Years)	\$50.00
Registration Late Fee	\$25.00
Change of Ownership	\$50.00

**CONSTRUCTION PERMIT FEES**

	<u>No Manure Storage</u>	<u>With Manure Storage</u>
Interim Permits	\$50.00	\$250.00
0 – 99 Animal Units	\$50.00	\$250.00
100 – 299 Animal Units	\$100.00	\$300.00
300 – 499 Animal Units	\$200.00	\$400.00
500 – 999 Animal Units	\$300.00	\$500.00

Construction Permit fees are based on animal units that you are expanding during the project, not the total animal units of your operation



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**NOTICE**

**FEE SCHEDULE  
EFFECTIVE JANUARY 28, 2019**

At the Goodhue County SWCD Board of Supervisors meeting held on January 28, 2019 the Board approved the following fee schedule for the Goodhue County SWCD office.

This is to inform you of the fee schedule set by the Goodhue County SWCD.

1. Labor costs for duplicating requested projects will be \$60.00 per hour.
2. Public Data Requests - \$60.00 per hour labor costs-Minimum \$15.00
3. Fees for 10 photocopies or less will be \$1.00 per page.
4. Fees for 10 photocopies or more will be charged a labor fee of \$60.00 per hour plus \$.25 per page.
5. CPI Ratings - \$25.00 per parcel
6. Radon Test Kit - \$10.00
7. Water Test Kit - \$60.00
8. Survey Flags - \$10.00 (Includes Tax)