

Goodhue County SWCD District Regular Board Meeting

Monday – November 22nd 2021

7:30 PM

Goodhue County SWCD Conference Room

104 East 3rd Avenue, Goodhue MN 55027

Zoom Meeting <https://us02web.zoom.us/j/8599817067?pwd=U3pGblEzZ6MlJocGhBV3A0cXl3SjZ5Q109>

Meeting ID: 859 981 7067 Passcode: 854068 Call in (312)626-6799

Minutes

- I. **Call to Order and Pledge of Allegiance** *Meeting was called to order at 7:30 pm by Chairman, Jeff Beckman via Zoom call.*

SWCD Supervisors Present	SWCD Supervisors via ZOOM	SWCD Staff Present	Others Present via ZOOM
<i>In Person:</i>		<i>In Person:</i>	<i>In Person:</i>
<i>Christopher Hinck, Reporter</i>	<i>Jeff Beckman, Chair</i>	<i>Beau Kennedy, District Manager</i>	<i>Brian DeVetter, NRCS</i>
<i>Mark Comstock, Vice Chair</i>			
<i>Don Schliep, Secretary</i>			
<i>Ed McNamara, Treasurer</i>			

II. **Approval of the Agenda**

Motioned by Comstock seconded by Schliep to approve the Agenda as presented. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

III. **Consent Agenda**

- a. Approve Zumbro 1W1P Reimbursement Payment to Barr Engineering - Invoice #23551058-24 for \$11,217.00. Expense approved @ November 4th 2021 Zumbro 1W1P Policy Committee meeting.
- b. Approve Zumbro 1W1P Reimbursement Payments to Olmsted County SWCD – Q3 Invoice #2276 for \$3,713.63. Expense approved @ November 4th 2021 Zumbro 1W1P Policy Committee meeting.
- c. Approve Payment Voucher to Carlson Farms of Goodhue for \$4,454.07, Local Capacity Cost Share Contract #LCF2020-20; Dam Rehab piggybacked with EQIP funds.
- d. Approve Payment Voucher to Zach Knutson for \$1,400.00, Local Capacity Cost Share Contract #LCF2020-02; Multi-Species Cover Crop.
- e. Approve Payment Voucher to Green Machine Farm LLC for \$7,124, State Cost Share Contract #2020-08; Dam Rehab piggybacked with EQIP funds.
- f. Approve Payment Voucher to Dustin Lindahl for \$500.00, Local Capacity Cost Share Contract #LCF2019-05, Cover Crops.
- g. Approve Payment Voucher to Keith Allen for \$425.00, Local Capacity Cost Share Contract #LCF2021-05; Single-Species Cover Crop.
- h. Approve Payment Voucher to John Dose for \$700.00, Local Capacity Cost Share Contract #LCF2019-04; Single-Species Cover Crop.
- i. Approve Payment Voucher to Larry Thomforde for \$500.00, Local Capacity Cost Share Contract #LCF2019-03; Single-Species Cover Crop.
- j. Approve Payment Voucher to Jeff Mattson for \$3567.56, Local Capacity Cost Share Contract #LCF2019-15: grassed waterway.
- k. Approve Payment Voucher to Chris Hokanson for \$500.00, Local Capacity Cost Share Contract #LCF2019-08; Single-Species Cover Crop.
- l. Approve Payment Voucher to Randy Veith for \$500.00, Local Capacity Cost Share Contract #LCF2019-07; Single Species Cover Crop.
- m. Approve Payment Voucher to Jared Brinkman for \$500.00, Local Capacity Cost Share Contract #LCF2019-09; Single Species Cover Crop.

- n. Approve Payment Voucher to Donald Sundheim for \$6,045.00 Cannon River JPO Cost Share Contract #21-GC-007; Water and Sediment Control Basin.

Motioned by McNamara seconded by Hinck to approve the Consent Agenda as presented. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

IV. Secretary's Report

- a. Approve October 2021 District Regular Board Meeting Minutes

Motioned by McNamara seconded by Comstock to approve the Secretary's Report as presented. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

V. Public Comment (10 Minute limit) No one from the public was present at the meeting.

VI. Action Items

- a. Action on Resolution to Locally Adopt and Implement the Greater Zumbro Comprehensive Watershed Management Plan

Motion by McNamara and seconded by Comstock to locally adopt and implement the Greater Zumbro Comprehensive Watershed Management Plan for the Goodhue SWCD. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

- b. Review Equipment Committee Recommendations and Approve 2022 Local Capacity Funding Work Plan

Motion by McNamara and seconded by Comstock to approve the November 15th Equipment Committee meeting minutes. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried Further discussion took place on purchasing a new John Deere Drill and a Truax Native Grass Drill using Local Capacity Funds. Motion by McNamara and seconded by Schliep to purchase a 1590 John Deere No-Till Drill. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

Motion by McNamara and seconded by Schliep to purchase an 816 FlexII Truax Native Grass Drill. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried. The Board directed the SWCD Manager to increase 2022 Truax rental rates in January when the SWCD fee schedule is acted on.

- c. Approve 2022 CREP Outreach and Implementation Grant Agreement

Motion by McNamara and seconded by Comstock approve and sign the 2022 CREP Outreach and Implementation Grant Agreement. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

- d. Review 2020 Goodhue SWCD Final Audit

Manager discussed the 2020 audit outcomes. Final approval will be made at our December Board Meeting. No action was taken.

- e. Review Proposed CY2022 Goodhue SWCD Budget

Manager reviewed the CY2022 Goodhue SWCD Budget proposal in detail. Updated budget items such as proposed wages and cost share numbers will be brought to the December Board meeting for CY2022 Budget approval.

f. Action on Supervisor Attendance to NACD Annual Convention, Feb. 12th-16th 2022 in Orlando, FL Motion by Comstock and seconded by Schliep to approve 1 supervisor attendance to the NACD Annual Convention in Orlando, Florida on Feb 12th-16th with expenses not to exceed \$2,000. Affirmative: Beckman, Comstock, Schliep, Hinck. Opposed: None. Abstained: McNamara. Motion carried. Board directed Manager to update the 2022 Budget to reflect the NACD Convention expense.

- g. Approve Cost Share Voucher Payment to TJ Hermanson for \$15,393.75 using Local Capacity Cost Share Contract #LCF2019-11 contingent upon invoices being properly submitted and receiving technical signoff on the practice.

Motion by Comstock and seconded by Hinck to approve Cost Share Voucher Payment to TJ Hermanson for \$15,393.75 using Local Capacity Cost Share Contract #LCF2019-11 contingent upon invoices and technical signoff being properly documented and Board Chair approval prior to payment. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

VII. Reports

a. NRCS Report (see attached)

Brian DeVetter joined the SWCD via Zoom call. Brian updated the Board on recent staff changes in the Goodhue Field Office; NRCS Jeff Matzke recently left the NRCS. His position will be filled over time, his duties temporarily will be covered by Brian DeVetter and Mike Muzzy from the Olmsted NRCS Field Office. Active NRCS contracts include 31 CSP, 21 EQIP. There is a RCPP MASWQCP signup deadline of Dec 17th and an EQIP ranking deadline of March 4th.

b. District Manager's Report

Manager updated the Board on Hildebrand 6 month probationary period, recent projects, watershed funding opportunities, Tree sales, MASWCD Convention and set Employee Reviews with the Personnel Committee on Dec 16th and the next SWCD Board Meeting on Dec 20th @ 430pm.

c. Supervisor's Activity Report

Beckman: NA

Comstock: Zumbro 1W1P Policy Meeting, Equipment Committee Nov 15th

Schliep: NA

Hinck: NA

McNamara: Equipment Committee Nov 15th and lining up a March 15th Cover Crop meeting in Goodhue.

d. Other

VIII. Treasurer's Report / Payables

a. Approve the October 2021 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual)

Motioned by McNamara seconded by Comstock to approve the October 2021 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual). Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

b. Approve November 2021 Accounts Payable

Motioned by Comstock seconded by McNamara to approve the November 2021 Accounts Payable. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried.

IX. Adjournment

Motioned by McNamara seconded by Hinck to adjourn the meeting. Affirmative: Beckman, Comstock, Schliep, McNamara, Hinck. Opposed: None. Motion carried. Meeting adjourned at 9:35 pm.

Respectfully submitted



Donald Schliep

Upcoming Events

Personnel Committee: Employee **Reviews 16th December**

MASWCD Annual Convention: December 13th and 14th

SWCD Board Meeting: **Monday, December 20th 2021**

Christmas Eve December 24th (½ Day Holiday)

Christmas December 25th (Holiday)

New Year's Eve Dec 31st (½ Day Holiday)