

District Regular Board Meeting

Tuesday, December 18, 2018

9:30 AM

Goodhue County SWCD Office

104 E 3rd Ave.

Goodhue, MN 55027

MINUTES

ATTENDED BY: Jeff Beckman, Mark Comstock, John Jaeger, Ed McNamara, Larry Thomforde, Beau Kennedy, Glen Roberson, Thomas Steger, Kelsey Petit

I. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:30 a.m. by Chairman Jaeger. A quorum is present. Those present rose and recited the Pledge of Allegiance.

II. AGENDA

Motioned by Mark Comstock seconded by Jeff Beckman to approve the Agenda as presented. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

III. CONSENT Agenda

Motioned by Jeff Beckman seconded by Mark Comstock to approve the following Consent Agenda items:

1. Authorize Payment of Cost Share Contract #LCF2018-07, Jason and Monte Otterness, Cover Crops, \$500.00
2. Authorize Payment of State Cost Share Contract #2017-06, Dicke Farms, Grassed Waterway, \$2,167.88
3. Authorize Payment of Cost Share Contract #LCF2017-05, Chris Hokanson, Water and Sediment Control Basin, \$7,571.25
4. Authorize Payment of Cost Share Contract #2015CWF-14, John Allers, Grade Stabilization Structure, \$15,322.50.

Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

IV. SECRETARY'S REPORT

1. Approve November 26, 2018 District Regular Board Meeting Minutes

Motioned by Mark Comstock seconded by Larry Thomforde to approve the November 26, 2018 minutes as presented. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

V. PUBLIC COMMENT PERIOD (10 Minute limit)

There were no Public Comments at this time.

VI. ACTION ITEMS

1. Authorize Payment of State Cost Share Contract 2017-01, Dave Bobert, Grassed Waterway, \$494.06 Contingent on Landowner's Signature on Voucher and Certification Form.

Motioned by Jeff Beckman seconded by Mark Comstock to approve the payment of State Cost Share Contract 2017-01, Dave Bobert, Grassed Waterway, \$494.06 Contingent on Landowner's Signature on Voucher and Certification Form.

Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

2. Action on Amendment #1 to State Cost Share Contract #LCF2018-02, Greg Hovel, Water and Sediment Control Basin, Additional \$1,018.80 in Cost Share Funds Needed From State Cost Share FY2017.

Motioned by Jeff Beckman seconded by Mark Comstock to Amendment #1 to State Cost Share Contract #LCF2018-02, Greg Hovel, Water and Sediment Control Basin, Additional \$1,018.80 in Cost Share Funds Needed From State Cost Share FY2017. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

3. Action on Payment of State Cost Share Contract #LCF2018-02, Greg Hovel, Water and Sediment Control Basin, \$6,043.80

Motioned by Jeff Beckman seconded by Mark Comstock to pay State Cost Share Contract #LCF2018-02, Greg Hovel, Water and Sediment Control Basin, \$6,043.80. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

4. Action on Amendment to FY2016 State of MN BWSR 2016 SWCD Local Capacity Services Grant: Extension From 12/31/2018 to 12/31/2019.

Motioned by Jeff Beckman seconded by Mark Comstock to amendment FY2016 State of MN BWSR 2016 SWCD Local Capacity Services Grant: Extension From 12/31/2018 to 12/31/2019. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

5. Action on New Goodhue Co. SWCD Cafeteria Plan (Tabled from November 26 2018 meeting).

Motioned by Jeff Beckman seconded by Mark Comstock to pull action item off the table from November 28th 2018 Board meeting. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

Voting on November 28th 2018 Motion by Ed McNamara seconded by Mark Comstock to approve the Goodhue County SWCD Cafeteria Plan legal document. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

6. Review 2019 SWCD Budget.

Staff reviewed the 2019 proposed budget with Supervisors. No action taken.

7. Action on Personnel Committee Recommendations.

Ed McNamara entered the meeting @ 10:15 a.m.

Chairman John Jaeger requested a close-door session of Supervisors @ 10:20 a.m.

Chairman John Jaeger invited the Staff to rejoin the Board meeting @ 10:56 a.m.

Motioned by Jeff Beckman seconded by Mark Comstock to approve the Personnel Committee Recommendations. Voting affirmative: Beckman, Comstock, Jaeger, McNamara. Opposed: Thomforde. Motion passed.

Ed McNarama left meeting @ 10:57 a.m.

8. Action on 2019 Budget Including Personnel Cost of Living and Wage Scale Step Adjustment.

Motioned by Jeff Beckman seconded by Mark Comstock to approve the 2019 Budget Including Personnel Cost of Living and Wage Scale Step Adjustment. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

9. Action on Zumbro 1 Watershed 1 Plan Grant Agreement With MN BWSR: Authorize Chair to Sign When Received.

Motioned by Jeff Beckman seconded by Mark Comstock to authorize Chair to Sign Zumbro 1 Watershed 1 Plan Grant Agreement with BWSR when received. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

10. Action to Authorize Sale of 2007 Chevy Colorado.

Motioned by Larry Thomforde seconded by Mark Comstock to authorize sale of the 2007 Colorado at a date to be determined. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

VII. REPORTS

1. NRCS Report

The NRCS Report was presented by Thomas Steger. (See attached for details)

2. District Manager's Report

The District Manager's Report was presented by Glen Roberson. (See attached for details)

3. Supervisor Activity Report

Larry Thomforde – N/A

Jeff Beckman – Personnel Committee meeting on December 13th 2018

John Jaeger – MASWCD Convention and Personnel Committee meeting on December 13th 2018

Mark Comstock – Zumbro 1W1P Orientation meeting on December 6th 2018

4. Other

Motion by Jeff Beckman and seconded by Larry Thomforde to move future SWCD Board meetings to nights so that all Board Members are able to attend, until further notice. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

VIII. TREASURER'S REPORT / PAYABLES

1. Approve November 2018 Financial Report

Motioned by Larry Thomforde seconded by Mark Comstock to approve the November 2018 Financial Reports as printed. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

2. Approve December 2018 Accounts Payable

Motioned by Mark Comstock seconded by Jeff Beckman to approve the December 2018 Accounts Payable. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

IX. ADJOURNMENT

Motioned by Mark Comstock seconded by Jeff Beckman to adjourn the meeting. Voting affirmative: Beckman, Comstock, Jaeger, Thomforde. Opposed: None. Motion passed.

The meeting adjourned at 11:52 a.m.

Respectfully submitted,



Larry Thomforde
Secretary

ATTACHED: Personnel Committee Recommendations
NRCS Report
District Manager's Report
Larry Thomforde's Habitat Stewardship Award proposal