

**Goodhue County SWCD District Regular Board Meeting**

Monday – March 25<sup>th</sup> 2024

**5:30 PM**

Goodhue County SWCD Conference Room  
104 East 3<sup>rd</sup> Avenue, Goodhue MN 55027

TEAMs Meeting Link: [Click here to join the meeting](#)

Meeting ID: 280 403 695 347 Passcode: Y2xG7r

Call in @ (872) 240-8960 Phone Conference ID: 664 116 008#

**MINUTES**

**I. Call to Order and Pledge Allegiance** *Meeting called to order at 5:33 pm by Chair Christopher Hinck.*

SWCD Supervisors Present	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>In Person:</i>	<i>In Person:</i>
<i>Christopher Hinck – Chair</i>	<i>Beau Kennedy - District Manager</i>	<i>Dave Copeland (BWSR)</i>
<i>Ed McNamara – Vice Chair</i>	<i>Delane Krier – Administrative Assistant</i>	
<i>Mark Comstock - Treasurer</i>	<i>Chris Fritz – District Technician</i>	
<i>John Beck - Reporter</i>	<i>Teams</i>	
<i>Don Schliep - Secretary</i>	<i>Chad Hildebrand – Natural Resource Specialist</i>	

**II. Approval of the Agenda**

*Motioned by Schliep, seconded by Comstock to approve the Agenda as presented. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

**III. Consent Agenda**

- a. Action on Payment Voucher #2023-05 for Siewert Real Estate LLC for Well Decommissioning for \$755.00
- b. Action on MACDE Dues and Attendance at the All Employees Meeting scheduled for April 2<sup>nd</sup> @ Oxbow Park for \$125
- c. Action on Payment Voucher #2023-03 for Aaron Young for Well Decommissioning for \$500.00
- d. Action on Payment Voucher #GMDH-06 for Aaron Young for New Well Construction for \$6,717.00 using MDH TAP-In funding.

*Motioned by Comstock, seconded by Schliep to approve the Consent Agenda as presented. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

**IV. Secretary’s Report**

- a. Approve February 26<sup>th</sup> 2024 District Regular Board Meeting Minutes

*Motioned by McNamara, seconded by Comstock to approve the February 26th 2024 District Regular Board Meeting Minutes as presented. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- b. Approve Equipment Committee Meeting Minutes from March 11<sup>th</sup> 2024

*Motioned by McNamara, seconded by Schliep to approve Equipment Committee Meeting Minutes from March 11th 2024 as presented. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- c. Approve Personnel Committee Meeting Minutes from March 14<sup>th</sup> 2024

*Motioned by Comstock, seconded by Schliep to approve the Personnel Committee Meeting Minutes from March 14th 2024 as presented. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

**V. Public Comment (10 Minute limit)**

## VI. Action Items

- a. Action on Cost Share Contract # 24WAGZ-GC-01 with Brad Nord for Rehabilitating a Grade Stabilization Structure in Section 1 in Roscoe TWP, Authorizing cost-share amount of \$18,558.82 @ 28.3%, piggybacked with EQIP funding.

*Motioned by Comstock, seconded by McNamara to approve the Cost Share Contract # 24WAGZ-GC-01 with Brad Nord for Rehabilitating a Grade Stabilization Structure in Section 1 in Roscoe TWP, Authorizing cost-share amount of \$18,558.82 @ 28.3%, piggybacked with EQIP funding. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- b. Action on the Personnel Committee Recommendation for the Natural Resource Specialist and Conservation Technician Job Announcements.

*Motioned by McNamara, seconded by Comstock to approve the Personnel Committee Recommendation for the Natural Resource Specialist and Conservation Technician Job Announcements. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- c. Action on the Equipment Committee Recommendations Regarding the Sale and Purchase of a UTV and SWCD 2018 GMC 2500 Pickup Truck.

*Motioned by McNamara, seconded by Comstock to approve the Equipment Committee Recommendations Regarding the Sale and Purchase of a UTV and SWCD 2018 GMC 2500 Pickup Truck. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- d. Action on Cost Share Contract#2023DWSMA-02 Amendment #1 with Mike Stehr, Adjusting Field Boundaries, adding N-Inhibitors and Fields A, C and E start dates per attached Conservation Plan.

*Motioned by McNamara, seconded by Comstock to approve the Cost Share Contract#2023DWSMA-02 Amendment #1 with Mike Stehr, Adjusting Field Boundaries, adding N-Inhibitors and Fields A, C and E start dates per attached Conservation Plan. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- e. Action on Cost Share Contract #2023-06 with Justin Mandelkow for Constructing a Grassed Waterway in Section 25 of Vasa TWP @ 75% Cost-Share not to exceed \$7,125.00.

*Motioned by McNamara, seconded by Schliep to approve the Cost Share Contract #2023-06 with Justin Mandelkow for Constructing a Grassed Waterway in Section 25 of Vasa TWP @ 75% Cost-Share not to exceed \$7,125.00. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- f. Action on Cost Share Contract #2023-07 with Paul Burfeind for Constructing a Grassed Waterway in Section 12 of Belvidere TWP @ 75% Cost-Share not to exceed \$4,053.75.

*Motioned by Comstock, seconded by Schliep to approve the Cost Share Contract #2023-07 with Paul Burfeind for Constructing a Grassed Waterway in Section 12 of Belvidere TWP @ 75% Cost-Share not to exceed \$4,053.75. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- g. Action on Cost Share Contract #24WAGZ-02 with Paul Burfeind for Constructing a Grade Stabilization Structure in Section 2 of Belvidere TWP @ 90% Cost-Share not to exceed \$11,475.00 using WAGZ WBIF.

*Motioned by Comstock, seconded by Schliep to approve the Cost Share Contract #24WAGZ-02 with Paul Burfeind for Constructing a Grade Stabilization Structure in Section 2 of Belvidere TWP @ 90% Cost-Share not to exceed \$11,475.00 using WAGZ WBIF. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- h. Action on Cost Share Contract #24WAGZ-03 with Tyson Augustin for Constructing a Grade Stabilization Structure in Section 31 of Hay Creek TWP @ 90% Cost-Share not to exceed \$14,832.00 using WAGZ WBIF.

*Motioned by McNamara, seconded by Schliep to approve the Cost Share Contract #24WAGZ-03 with Tyson Augustin for Constructing a Grade Stabilization Structure in Section 31 of Hay Creek TWP @ 90% Cost-Share not to exceed \$14,832.00 using WAGZ WBIF. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- i. Action on Cost Share Contract #24-GC-01 with Gappa Farms LLC for Constructing a Grassed Waterway in Section 21 of Holden TWP @ 85% Cost-Share not to exceed \$4,865.75 using Cannon WBIF.

*Motioned by Comstock, seconded by Schliep to approve the Cost Share Contract #24-GC-01 with Gappa Farms LLC for Constructing a Grassed Waterway in Section 21 of Holden TWP @ 85% Cost-Share not to exceed \$4,865.75 using Cannon WBIF. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed: Beck. Motion carried.*

- j. Action on Cost Share Contract #24-GC-02 with Dustin Lindahl for Constructing a Grassed Waterway in Section 21 of Vasa TWP @ 85% Cost-Share not to exceed \$5474.00 using Cannon WBIF.

*Motioned by McNamara, seconded by Schliep to approve the Cost Share Contract #24-GC-02 with Dustin Lindahl for Constructing a Grassed Waterway in Section 21 of Vasa TWP @ 85% Cost-Share not to exceed \$5474.00 using Cannon WBIF. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- k. Action on Flat Rate Cost Share Contract #DWSMA-13 with Lodermeier Farms LLC for Implementing Cover Crops, Split Rate N, and N Inhibitors in Section 19 of Goodhue TWP. Cost-Share not to exceed \$14,877.90 using Goodhue DWSMA Funds.

*Motioned by McNamara, seconded by Schliep to approve the Flat Rate Cost Share Contract #DWSMA-13 with Lodermeier Farms LLC for Implementing Cover Crops, Split Rate N, and N Inhibitors in Section 19 of Goodhue TWP. Cost-Share not to exceed \$14,877.90 using Goodhue DWSMA Funds. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- l. Action on Flat Rate Cost Share Contract #24SWCD-01 with Lodermeier Farms LLC for Implementing Cover Crops in Section 19 of Goodhue TWP. Cost-Share not to exceed \$2983.20 using SWCD Aid Funds.

*Motioned by McNamara, seconded by Schliep to approve the Flat Rate Cost Share Contract #24SWCD-01 with Lodermeier Farms LLC for Implementing Cover Crops in Section 19 of Goodhue TWP. Cost-Share not to exceed \$2983.20 using SWCD Aid Funds. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

- m. Action on Cost Share Contract #24-GC-03 with F & K Halverson Farms for constructing a Grassed Waterways in Section 26 of Leon TWP. Cost-Shared at 85%, not to exceed \$24,343.15 using Cannon WBIF.

*Motioned by Comstock, seconded by Schliep to approve the Cost Share Contract #24-GC-03 with F & K Halverson Farms for constructing a Grassed Waterways in Section 26 of Leon TWP. Cost-Shared at 85%, not to exceed \$24,343.15 using Cannon WBIF. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

## **VII. Reports**

- a. NRCS Report (see attached)

*b. District Manager's – Local Work Group Meeting Time/Location (June 24<sup>th</sup> @ 4:30 pm  
Kennedy gave his District Manager's report about Goodhue DWSMA meeting / Cannon River 1W1P / Personnel Committee / Equipment Committee / Greater Zumbro 1W1P / Trees / Meeting @ the Capital / TSA7*

- c. Staff Reports

- a. Chris Fritz – District Technician

*Fritz gave his District Technician report, he spoke about 2023 Work competed with State Money / Future Work / Truax drill*

- b. Chad Hildebrand – Natural Resource Specialist

*Hildebrand spoke about his time with Goodhue SWCD and his future plans working with BWSR*

- c. Delane Krier – AgBMP Program

*Krier gave her report on the AgBMP Loan Program*

- d. Supervisor's Activity Report

*Supervisors gave their reports on meetings attended. Schliep: Equipment. McNamara: Personnel and Equipment. Hinck: Personnel and DWSMA*

- e. Other

*Copeland gave his report on BWSR Grant Funding.*

## **VIII. Treasurer's Report / Payables**

- a. Approve the February 2024 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual)

*Motioned by McNamara, seconded by Comstock to approve the February 2024 Financial Reports (Balance Sheet, Profit and Loss Budget vs Actual). Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

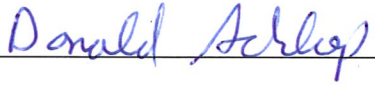
- b. Approve March 2024 Accounts Payable and Supervisor's Quarterly Expenses

*Motioned by Comstock, seconded by Schliep to approve the March 2024 Accounts Payable and Supervisor's Quarterly Expenses. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.*

**IX. Adjournment**

*Motioned by Schliep, seconded by McNamara to adjourn the meeting. Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried. Meeting adjourned 7:35 pm.*

*Respectfully submitted*



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*Don Schliep*

**Upcoming Events**

**April 1<sup>st</sup> – Nitrate Clinic - Goodhue Community Center**

**April 18<sup>th</sup>/19<sup>th</sup> – Tentative Tree Handout Days.**

**April 22<sup>nd</sup> – Goodhue SWCD Board Meeting 5:30pm**

**April 26<sup>th</sup> – Open Positions Interviews**

# **NRCS District Conservationist Report**

## **Goodhue Soil and Water Conservation District Board Meeting 3/25/2024**

### **Environmental Quality Incentives Program (EQIP)**

15 Preapproved applications.

50% fund obligation by April 5th

### **Conservation Stewardship Program**

Actively working with land owners and their application process

9 estimated contracts for FY24

### **Conservation Reserve program**

30 new contracts

15 that will be starting 5/1/2024

15 that will be starting 10/1/2024