



# SOUTHEAST SOIL AND WATER CONSERVATION DISTRICT TECHNICAL SUPPORT JOINT POWERS BOARD

104 East 3rd Avenue  
PO Box 335  
Goodhue, MN 55027  
651-923-5286

TSA7 Board Meeting Minutes  
July 20th 2022 – 1:00-4:00pm

LOCATION: Olmsted County Campus Building 2122, Rochester, MN - Conference Room A

Zoom Link: <https://us02web.zoom.us/j/8599817067> Meeting ID: 859 981 7067 Call in: (312) 626 6799

Board Members in attendance: Larry Scherger, Kathy Tesmer, Paul Heers, Chris Hinck, Paul Uecker, Jerry Welke, Larry Theismann, Bill Rowekamp

Board Members on Zoom Call: Mark Ihlenfeld

Board Members Absent: Rod Moe, Mike Ludwig

Others Present: Beau Kennedy, Delane Krier, Kate Bruss, Chris Nelson, Adam King, Brenda Lageson, Cody Fox, Skip Langer, Dave Walter, Terri Peters, Adam Beilke, Dave Copeland

Others Present on Zoom Call: Pete Fryer, Eric Gulbransen

## 1. CALL MEETING TO ORDER

*Meeting was called to order at 1:10 pm by Board Member Paul Heers, a quorum was present.*

## 2. APPROVE AGENDA

*Motioned by Scherger seconded by Theismann to approve the Agenda. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann. Opposed: None. Motion carried.*

## 3. SECRETARY'S REPORT

- a. Approve January 26<sup>th</sup> 2022 Minutes

*Motioned by Hinck seconded by Scherger to approve the January 26<sup>th</sup>, 2022 Minutes. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann. Opposed: None. Motion carried.*

## 4. COMMITTEE REPORTS

- a. Finance Committee July 14<sup>th</sup> 2022 – See attached committee notes.

*Secretary reviewed the Finance Committee notes with the Board*

## 5. ACTION ITEMS

- a. Old Business

- i. BWSR Feedlot Grant Status

*TSA Host updated the full Board on the Executive Committee actions using the BWSR Feedlot funds which were received in March of 2022.*

1:19 pm - Bill Rowekamp entered meeting

- ii. Final Review and Approve Updated TSA7 Joint Powers Agreement

1:35 pm – Kathy Tesmer entered the meeting

- iii. Final Review and Approve Updated TSA7 By-Laws

*Motioned by Scherger, seconded by Theismann to approve the Updated TSA7 Joint Powers Agreement and the Updated TSA7 By-Laws. Each SWCD Board Chair must now sign the updated JPA at their next SWCD meeting. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer. Opposed: None. Motion carried.*

b. *New Business:*

i. Review FY2022 PAR Summary Profit Loss

1:36 pm – Paul Uecker entered the meeting / 1:41 Board Member Heers turned the meeting over to Chair Paul Uecker

ii. Review FY2022 Balance Sheet and Year end Financials

*TSA Host reviewed the FY22 Yearend financials with the full board and entertained questions on related topics.*

*Overall the board was pleased with how the TSA7 finished FY22 on a positive note.*

iii. Action on Finance Committee Recommendations for Fiscal Year 2023 Budget Including Proposed Dues for 2023 (billable in January 2023).

*Motioned by Heers, seconded by Theismann to approve the Finance Committee Recommendations for Fiscal Year 2023 Budget Including Proposed Dues @ \$3,000 ea for 2023 (billable in January 2023). Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer, Uecker. Opposed: None. Motion carried.*

iv. Action on Root River SWCD Rental Agreement

*Motioned by Hinck, seconded by Heers to approve the Root River SWCD 2022-2027 Rental Agreement.*

*Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer, Uecker. Opposed: None. Motion carried.*

v. Authorize Financial Audit with Peterson Company for FY2022 for \$3,800.00

*Motioned by Heers, seconded by Rowekamp to Authorize Financial Audit with Peterson Company for FY2022 for \$3,800.00. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer, Uecker. Opposed: None. Motion carried.*

vi. Action on Final Financial Reports for BWSR Grants: Authorize TSA7 Secretary to Sign Grant Final Financial Reports for FY21 and FY22 Grants.

*Motioned by Heers, seconded by Rowekamp to approve the Financial Reports for BWSR Grants: Authorize TSA7 Secretary to Sign Grant Final Financial Reports for FY21 and FY22 Grants. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer, Uecker. Opposed: None. Motion carried.*

vii. FY2023 BWSR Grants: NPEA Base Operations Funding & Enhanced Shared Technical Services  
*Consider Authorizing TSA7 Secretary to Sign these Grant Agreements to Expedite Approval & Start Date*

*Chair Paul Uecker made the decision to strike Action Item – New Business - vii, from the agenda as a previous resolution approved by the Board satisfies this item.*

viii. Soil Health Grant Discussion

*TSA Host updated the Board on the funding arrangements that the Soil Health Position has and its complexity to administer. Future discussions may occur to see if these multiple levels of complexity can be simplified.*

ix. Discuss Fall Committee Schedules – solidify if the Board’s thoughts on allowing the executive committee to make wage/adjustments for 2023 ahead of the January meeting...based off personnel committee recommendations.

*Motioned by Scherger, seconded by Hinck to hold TSA7 Personnel reviews in December and allow the Executive Committee to make wage/adjustments for 2023 ahead of the January 1<sup>st</sup>; based off Personnel Committee recommendations. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer, Uecker. Opposed: None. Motion carried.*

6. JPB Staff Updates

a. Workload/Projects

*Peter Fryer gave updated information on JPB Technical Staff project.*



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b. Equipment

*The Board gave guidance to the TSA7 Host Manager and Staff to explore other Truck purchasing options (make, dealer, etc.) and bring them to the Exec. Committee for final approval.*

7. BWSR UPDATES

*Adam Beilke gave updates on the current CWF grant opportunity which end Aug 22<sup>nd</sup>. Dave Copeland gave updates to the BWSR Feedlot grant as well as introduced the Board to the PRAP process. Suggested by BWSR, TSA Host and other managers to look into a PRAP for the SE later this fall after the WinLac 1W1P is completed.*

8. OTHER

9. ADJOURNMENT

*Motioned by Heers, seconded by Hinck to adjourn the meeting. Affirmative: Scherger, Heers, Hinck, Welke, Ihlenfeld, Theismann, Rowekamp, Tesmer, Uecker. Opposed: None. Motion carried. Meeting adjourned at 2:59 pm.*

Respectfully submitted,

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Beau Kennedy, Secretary