

Goodhue County SWCD District Regular Board Meeting

Monday – January 22nd 2024

5:30 PM

Goodhue County SWCD Conference Room
104 East 3rd Avenue, Goodhue MN 55027

TEAMs Meeting Link: [Click here to join the meeting](#) Meeting ID: 274 540 423 194 Passcode: J2ChUP

Call in @ (872) 240-8960 Phone Conference ID: 861 445 821#

Minutes

I. Call to Order and Pledge Allegiance Meeting called to order at 5:33 pm by Vice Chair Christopher Hinck

SWCD Supervisors Present	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>In Person:</i>	<i>In Person:</i>
Christopher Hinck – Chair	Beau Kennedy - District Manager	Dave Copeland (BWSR)
Ed McNamara – Vice Chair	Delane Krier – Administrative Assistant	
Don Schliep - Secretary		
John Beck – Reporter		
Not in Attendance:		<i>Call In:</i>
Mark Comstock - Treasurer		Brian DeVetter (NRCS)

II. Election of Officers

a. Chair – Christopher Hinck

Motioned by Schliep, seconded by McNamara to Nominate Chris Hinck as Board Chair. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

b. Vice Chair – Ed McNamara

Motioned by Schliep, seconded by Beck to Nominate Ed McNamara as Board Vice Chair. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

c. Treasurer – Mark Comstock

Motioned by McNamara, seconded by Schliep to Nominate Mark Comstock as Board Treasurer. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

d. Secretary – Don Schliep

Motioned by McNamara, seconded by Beck to Nominate Donald Schliep as Board Secretary. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

e. Reporter – John Beck

Motioned by McNamara, seconded by Schliep to Nominate John Beck as Board Reporter. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

II. Approval of the Agenda

Motioned by McNamara, seconded by Schliep to approve the Agenda as presented. Affirmative: Beck, Hinck, McNamara, Schliep. Opposed none. Motion carried.

III. Consent Agenda

- a. Approve Cost-Share Voucher for Contract #23-GC-06 for the Maring DuFresne Farms for planting 16.3 acres of multi-species cover crops @ \$40/ac for \$652.00 using Cannon River WBIF.
- b. Approve Cost-Share Voucher for Contract #2023-CWMA-05 with Featherstone TWP for spraying noxious weeds in TWP ROWs according to the CWMA plan for \$1,500.00.
- c. Approve Cost-Share Voucher for Contract #LCF2023-13 to Dale Dicke for planting 40 acres of cover crops @ \$40/ac for \$1,600.00.

Motioned by McNamara, seconded by Schliep to approve the Consent Agenda as presented. Affirmative: Beck, Hinck, McNamara, Schliep. Opposed none. Motion carried.

IV. Secretary's Report

- a. Approve December 20th 2023 District Regular Board Meeting Minutes

Motioned by Schliep, seconded by McNamara to approve the Secretary's Report as presented. Affirmative: Beck, Hinck, McNamara, Schliep. Opposed none. Motion carried.

V. Public Comment (10 Minute limit)

VI. Action Items

- a. Appointment of SWCD Committees

Motioned by McNamara, seconded by Schliep to approve the SWCD Committees as presented and agreed upon @ meeting (see Attached). Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- b. Action to Set SWCD Board Meeting Time & Dates

Motioned by McNamara, seconded by Schliep to set the Goodhue SWCD Board meeting times and dates to 4th Monday of the month @ 5:30 pm (year round) with the ability to change as needed. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- c. Designate Official County Newspaper and website

Motioned by McNamara, seconded by Schliep to set the Red Wing Republican Eagle as the Goodhue SWCD official County Newspaper for 2024. Alternate newspapers will be the Cannon Falls Beacon, Zumbrota News Record, Kenyon Leader, and Lake City Graphic. Official website GoodhueSWCD.org. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- d. Action on Payment of 2024 Dues; (Envirothon; \$175.00, SE SWCD Tech Support JPB; \$3,000, MASWCD; \$7,077.92, CRWJPO; \$5,000, NACD; \$775.00. MACDE: \$150.00, MACFO Dues \$125.00)

Motioned by McNamara, seconded by Schliep to approve the payment of 2024 Dues.

Motion was amended by McNamara, seconded by Schliep to approve the payment of 2024 Dues (Envirothon; \$175.00, SE SWCD Tech Support JPB; \$3,000, MASWCD; \$7,077.92, CRWJPO; \$5,000, NACD; \$775.00. MACDE: \$150.00, MACFO Dues \$125.00) and to include the Area 7 Supervisor dues. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- e. Action on County Feedlot Officer's Attendance @ MACFO Conference March 26-28, 2024, at Mystic Lake Center in Prior Lake, MN including all travel expenses.

Motioned by McNamara, seconded by Schliep to approve the County Feedlot Officer's Attendance @ MACFO Conference March 26-28, 2024, at Mystic Lake Center in Prior Lake, MN including all travel expenses. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- f. Action on Goodhue SWCD Charges for Services

Motioned by Schliep, seconded by McNamara to approve the Goodhue SWCD Charges for Services (2024 Fee Schedule) as presented (see attached). Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- g. Action on Goodhue SWCD Cost-Share Policy

Motioned by Schliep, seconded by Beck to approve the Goodhue SWCD Cost-Share Policy (see attached). Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- h. Action on Position Description – Conservation Technician

Motioned by Schliep, seconded by Beck to approve the Position Description – Conservation Technician. Discussion took place on staff duties and title.

Motioned by McNamara, seconded by Schliep to table the discussion on Position Description – Conservation Technician until the February 2024 Board Meeting. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

VII. Reports

- a. NRCS Report: Presented by Brian DeVetter

- b. District Manager's Report: DNR Housing -Grant Agreement Signatures (RIM+WAGZ) – Intern – SE.Nitrates – Radio Spots – BWSR Reporting – Soil Health RFP – Year end numbers – Cannon River

1W1P – Greater Zumbro 1W1P – Nitrates in Karst – Presenter at State Wide BWSR Staff meeting –
Pendulum Seeder – TSA7

Motioned by McNamara, seconded by Schliep to approve the cost of \$1,692.00 on the KDHL AM radio spots.
Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- c. Supervisor's Activity Report
- d. Other: Krier – AgBMP Loan program update – Annual certification of Economic Interest
Dave Copeland – BWSR updates

VIII. Treasurer's Report / Payables

- a. Approve the December 2023 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual)

Motioned by McNamara, seconded by Schliep to approve the December 2023 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual). Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

- b. Approve January 2024 Accounts Payable

Motioned by McNamara, seconded by Schliep to approve the January 2024 Accounts Payable. Affirmative Beck, Hinck, McNamara, Schliep. Opposed None. Motioned carried.

IX. Adjournment

Motioned by McNamara, seconded by Schliep to adjourn the meeting. Affirmative Beck, Hinck, McNamara, Schliep.
Opposed None. Motioned carried. Meeting adjourned 7:10pm

Respectfully submitted



~~Don Schliep~~ Christopher Hinck

Upcoming Events

TSA7 Board Meeting – January 30th People's Co-op Oronoco

Zumbro 1W1P Policy Meeting – February 8th

President's Day – Office Closed - Feb 19th

Goodhue SWCD Regular Board Meeting – February 26th 5:30

2024 COMMITTEE ASSIGNMENTS

<u>COMMITTEE</u>	<u>MEMBER(S)</u>
P.R. & I (Public Relations & Info.) (Legislative Contact)	Chris Hinck - <u>Chair</u> Ed McNamara
Goodhue County FAC	Beau Kennedy
Equipment/Building Needs	Don Schliep Ed McNamara Beau Kennedy
Personnel/Finance Committee	Chris Hinck-<u>Chair</u> Ed McNamara
Wetland Conservation Act	Don Schliep Beau Kennedy Chad Hildebrand
Cannon River Watershed <i>Prairie Creek</i> <i>Little Cannon</i> <i>Belle Creek</i>	John Beck - Primary Ed McNamara - Alternate Don Schliep - Alternate
Zumbro River Watershed <i>Middle Fork</i> <i>North Fork</i> <i>Trout Brook</i> <i>Bear Valley</i>	Mark Comstock - Primary Ed McNamara - Alternate Don Schliep - Alternate
Mississippi <i>Spring Creek</i> <i>Bullard</i> <i>Wells Creek</i> <i>Hay Creek</i>	Chris Hinck - Primary Ed McNamara - Alternate Mark Comstock – Alternate
RIM Screening Committee	Chris Hinck Chris Fritz Resource Agency Reps Citizens-At-Large
Feedlot Committee	Don Schliep Ed McNamara Kelsey Petit

TSA 7

**Chris Hinck (Main)
Ed McNamara (Alternate)
Beau Kennedy**

Loan Committee

**Chris Hinck
Don Schliep
Delane Krier
Beau Kennedy (Alternate)
County Representatives**

Nutrient Management Committee

**Mark Comstock
Ed McNamara
Coty Hyllengren
Kelsey Petit**

**Cost-Share Prioritization
Committee**

**Beau Kennedy
Coty Hyllengren
Chad Hildebrand
Chris Fritz (Alternate)
Ed McNamara
Don Schliep (Alternate)**



2024 Fees

104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Feedlot Registraton		Fee
New Registration		\$100
Re-Registration (Required every 4 Years)		\$50
Registration Late Fee		\$25
Change of Ownership		\$50

Feedlot Construction Permit		Fee	
Construction Permit fees are based on animal units that you are expanding during the project, not the total animal units of your operation		No Manure Storage	With Manure Storage
Interm Permits		\$50	\$250
0 - 99 Animal Units		\$50	\$250
100 - 299 Animal Units		\$100	\$300
300 - 499 Animal Units		\$200	\$400
500 - 999 Animal Units		\$300	\$500

Wetland Conservation Act Task		Fee	Description
Wetland Delinaeation, Exemption or No-Loss Application		\$200	Review Application for Completeness Notice WCA Application Notice WCA Decision
Wetland Replacement Plan Application	<1 acre	\$500	Review Application for Completeness
	>1 acre	\$1,000	Notice WCA Application Notice WCA Decision
Wetland Banking Plan Application	<1 acre	\$500	Review Application for Completeness
	>1 acre	\$1,000	Notice WCA Application Notice WCA Decision
Wetland Monitoring Report		\$75	Review Monitoring Report LGU Decision on Monitoring Report

Drone/Seed/Drill/Crimper		Fee
Drone		\$100 (+/hourly rate as needed)
Seed		As Required by Project
Traux Drill Rental	First 5 Acres	\$200
	Per Acre Each Additional Acre	\$14
	Contractors and Out of County Use	Charges are Doubled
JD No-Till Drill	Minimum User Fee	\$150
	Per Acre	\$14
	Contractors and Out of County Use	Charges are Doubled
Crimper	Per Day	\$50
	Contractors and Out of County Use	\$100.00
Kubota Pendulum Spreader (Mounted on 500 Ranger UTV - Goodhue SWCD Staff Operate)	Minimum User Fee	\$100
	Per Acre	\$20.00

Miscellaneous Fees		Fee
Labor costs for duplicating requested projects	Per Hour	\$75
Public Data Requests	Per Hour/Minimum	\$60 / \$15
Digital Data Request Fee	Job	\$500
Photocopies - 10 or less	Per Page	\$1
Photocopies - 10 or More	Labor Fee Per Hour + Per Page	\$60 / \$0.25
CPI Ratings	Per Parcel	\$25
Water Test Kit	Per Kit	\$60
Survey Flags	Per Bundle of 100	\$10

Goodhue SWCD Cost-Share Policy 2024

This Cost-Share Policy was developed to identify and manage various funding sources that are utilized to assist landowners with conservation practices in Goodhue County. Goodhue SWCD administers the BWSR Erosion Conservation Contracts Program, WBIF Dollars as well as Local Funding. Existing State-Level program policies will be followed along with the Goodhue SWCD local policy being listed below. Funding sources change from year to year, this policy will be updated as needed and will remain in place until a newer version is adopted.

NRCS Code	Practice Name	Units	Payment Type	Practice Life	Funding Source(s)	Comments
328	Conservation Crop Rotation	Acre	Flat Rate	1 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: \$25/acre up to \$2,500 max contract. Must be part of a Larger Conservation Plan. To be used for producers that are transitioning from intensive row crop operation into rotations that include small grains and/or perennials in the rotation.
340	Cover Crop	Acre	Flat Rate	1 to 3 yrs	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: 40 acre max contract acres, \$40/acre, 3yr contracts are encouraged, but 1, 2 or 3 year contracts available to accommodate cropping rotations. \$5/ac can also be added to the contract for Planting Green or Low Dist. Manure applications. WBIF or other C/S contracts may have other requirements defined in their Fund Policies.
342	Critical Area Planting	Acre	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars. Stabilize areas where vegetation is difficult to establish. This is used on structural practices after construction.
362	Diversion	Feet	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars
382	Fence	Feet	Percent Based	20 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: Fencing Must be part of a Larger Conservation Plan (Grazing Plan, Feedlot Fix, etc.) 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
393	Filter Strip	Acre	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
512	Forage & Biomass Planting	Acre	Flat Rate	5 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: \$50/acre per year in areas where GW Protection is Priority or on HEL Fields. Intended for pasture renovation or converting cropland to less intensive rotation using perennials where the years of hay or pasture in the rotation increase. Used for both cool and warm season grasses.
666	Forest Stand Improvement	Acre	Flat Rate	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: \$100/ac for Mechanical or Biological Treatments, \$500 max per contract. Contract approved by the SWCD/NRCS/DNR Staff.
410	Grade Stabilization Structure	Number	Percent Based	15 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
412	Grassed Waterway	Acre	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
561	Heavy Use Area Protection	Acre	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
315	Herbaceous Weed Treatment	Acre	Percent Based	1 yr.	CWMA	Cooperative Weed Management Grant - Separate Policy
528	Prescribed Grazing	Acre	Percent Based	1 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
329	Residue and Tillage Management, No-till	Acre	Flat Rate	1-3 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: \$5/ac/yr with max contract \$1,500.00
578	Stream Crossing	Number	Percent Based	10 yr.	SWCD Aid	Goodhue SWCD Local Policy: 50% up to \$500 per crossing following MN DNR Low-Ford Road Crossing Guidelines
580	Streambank and Shoreline Protection	Feet	Percent Based	20 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
600	Terrace	Feet	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
612	Tree/Shrub Establishment	Acre	Percent Based	15 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: 50% Tree Purchase - \$1.00 per Tree Install - \$1.00 per tube or mat. Max Contract \$2,500.00. Must follow Forest Stewardship plan developed by SWCD/NRCS/DNR Staff.
645	Upland Wildlife Habitat Management	Acre	Flat Rate	1 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid, BWSR Soil Health Grant	Goodhue SWCD Local Policy: \$50/ac Clipping, \$100/ac burning, \$40/ac interseeding, \$10/ac Prescribed Grazing/Bailing. Max contract \$1,500.00
635	Vegetated Treatment Area	Acre	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
313	Waste Storage Facility	Number	Percent Based	15 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
638	Water and Sediment Control Basin	Number	Percent Based	10 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
351	Well Decommissioning	Number	Flat Rate	N/A	State Cost-Share, WBIF, Local Capacity, SWCD Aid, RSDW	Goodhue SWCD Local Policy: 75% C/S up to \$2,000 per well. WBIF Funding Policies vary
380	Windbreak/Shelterbelt Establishment	#/Trees	Percent Based	15 yr.	State Cost-Share, WBIF, Local Capacity, SWCD Aid	Goodhue SWCD Local Policy: 50% Tree Purchase - \$1.00 per Tree Installed - \$1.00 per tube or mat. Max Contract \$2,500.00. Must follow Shelterbelt Plan developed by SWCD/NRCS Staff.
N/A	Pond Cleanout	Number	Percent Based	N/A	SWCD Aid	50% C/S up to \$2,500. Technical Sign off by Goodhue SWCD Staff required.
N/A	Rain Gardens	Number	Percent Based	10 yr.	SWCD Aid, State Cost-Share	50% C/S up to \$2,000 per Rain Garden per MN Stormwater Manual Standards
N/A	Goodhue Native Planting Program	Acre	Percent Based	10 yr.	SWCD Aid	50% Seed Expense/Free Drill or Seeder Usage. Max of 10 Acres, Max Contract \$500.00
N/A	New Well Construction	Number	Percent Based	N/A	RSDW Grant	50% up to \$7,200.00

The Goodhue SWCD Board allows District Administrator to approve cost-share contracts prior to regular SWCD Board meeting for the following practices.

- 340 Cover Crops
- 351 Well Decommissioning
- 329 No-Till/Reduce Till
- 512 Forage/Biomass Planting

All contract disbursements will be approved by the Goodhue SWCD Board