



# SOUTHEAST SOIL AND WATER CONSERVATION DISTRICT TECHNICAL SUPPORT JOINT POWERS BOARD

104 East 3<sup>rd</sup> Avenue  
PO Box 335  
Goodhue, MN 55027  
Phone: (651)923-5300

SE SWCD TECH. SUPPORT JPB MEETING - MINUTES  
January 30<sup>th</sup> 2024 – 9:00am to 11:30am

**LOCATION:** People Electric Co-op Meeting Room, 1775 Lake Shady Ave S, Oronoco, MN 55960

**Microsoft Teams:** [Click here to join the meeting](#) Meeting ID: 251 662 459 679 Passcode: KrfRi2

**Call in @ (872)240-8960 Conference ID#746 906 646#**

**Board Members in attendance:** *Larry Scherger, Kathy Tesmer, Curt Helland, Chris Hinck, Jerry Welke, Mark Ihlenfeld, Dag Knudsen, Bill Rowekamp, Tim Little (representing Mike Ludwig-Rice SWCD)*

**Board Members Absent:** *Paul Uecker, Mike Ludwig*

**Board Members on Zoom Call:** *Rodney Moe*

**Others Present:** *Beau Kennedy, Delane Krier, Dave Walter, Riley Buley, Steve Pahs, Brenda Lageson, Eric Gulbransen, Terry Peters, Skip Langer, Dean Thomas, Adam King, Pete Fryer, Kate Bruss, Chris Nelson, Adam Beilke, Dave Copeland*

**Others Present on Zoom Call:** *Wanda Anderson, Cody Fox, Jason Rochester*

**TIME:**

**1. Call to Order**

*Meeting called to order at 9:07 am by Chair Bill Rowekamp*

**2. Approve Agenda**

*Motioned by Scherger, seconded by Tesmer to approve the Agenda as presented. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.*

**3. Introductions of New Supervisors and Staff**

**4. 2024 JPB Organization Structure**

a. Election of Officers

i. Chairman – *Bill Rowekamp*

*Motioned by Scherger, seconded by Tesmer to Nominate Bill Rowekamp as Board Chairman. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.*

ii. Vice Chairman – *Curt Helland*

*Motioned by Tesmer, seconded by Scherger to Nominate Curt Helland as Board Vice Chairman. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Little, Hinck. . Opposed None. Motioned carried.*

iii. Treasurer – *Chris Hinck*

*Motioned by Tesmer, seconded by Scherger to Nominate Chris Hinck as Board Treasurer. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.*

iv. Secretary (*not elected, held by Host District*)

b. Appointment of all Committees (Chair)

i. Finance Committee

*Motioned by Ihlenfeld, seconded by Hinck to appoint the Finance Committee members as Chris Hinck, Paul Uecker, Dag Knudson, Terri Peters, Beau Kennedy, Peter Fryer. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.*

ii. Personnel Committee

Motioned by Helland, seconded by Knudsen to appoint the Personnel Committee members as Bill Rowekamp, Mark Ihlenfeld, Kathy Tesmer, Dave Walter, Beau Kennedy. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

iii. Prioritization Committee

Motioned by Ihlenfeld, seconded by Hinck to appoint the Prioritization Committee members as Bill Rowekamp, Larry Scherger, Curt Helland, Peter Fryer, Jason Rochester. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

iv. Executive Committee

Motioned by Scherger, seconded by Tesmer to appoint the Executive Committee members as Curt Helland, Bill Rowekamp, Paul Uecker. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

v. Organization Committee

Motioned by Ihlenfeld, seconded by Scherger to appoint the Organization Committee members as Curt Helland, Bill Rowekamp, Paul Uecker, Beau Kenney, Eric Gulbransen, Adam Beilke (Advisor). Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

**5. Secretary's Report**

a. Approve July 18<sup>th</sup> 2023 JPB Board Meeting Minutes

Motioned by Hinck, seconded by Scherger to approve the July 18<sup>th</sup>, 2023 JPB Board Meeting minutes as presented. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

b. Executive Committee Minute from Aug. 23<sup>rd</sup>, Nov. 1<sup>st</sup> and Dec. 19<sup>th</sup> 2023

Motioned by Helland, seconded by Tesmer to approve the Executive Committee Minutes from Aug 23<sup>rd</sup>, Nov 1<sup>st</sup>, and Dec 19<sup>th</sup> 2023 as presented. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

**6. Old Business**

- a. Review Current Profit/Loss and Financials – (include all accounts payable since July 1)
- b. BWSR Feedlot Grant Update
- c. NACD Grant update
- d. SE Performance Review and Assistance Program (PRAP) Report Findings

**7. Action Items**

a. Engineering Technician Position Description Approval and Set Hiring Schedule

Motioned by Hinck, seconded by Ihlenfeld to approve the Engineering Technician Position Description Approval and Set Hiring Schedule. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

b. TSA7 Bylaws Update – Action to change TSA7 Financial Operations to a Calendar Year

Motioned by Helland, seconded by Little to approve the TSA7 Bylaws Update – to TSA7 Financial Operations to a Calendar Year. In July 2024, the TSA7 Board will be approving an 18-month budget to align our finances on a CY starting Jan 1<sup>st</sup> 2026. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

c. Authorize TSA7 Host Manager to sign TSA7 Soil Health Cooperative Agreement and Hosting Grazing Position

Motioned by Ihlenfeld, seconded by Hinck to approve the TSA7 Host Manager to sign TSA7 Soil Health Cooperative Agreement and Host the Grazing Specialist Position as a TSA7 Employee after July 2024. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried.

**8. Other Business:**

- a. TSA Workload and 2023 Projects Presentation -Pete Fryer (workload distribution and Gorman Creek Project)

- b. Technical Training Update – Chris Nelson – *(reviewing IDPs for SE w/BWSR, Grade Stab, WW and WASCOS all were requested for Engineering needs – July 29-Aug7th Cons Planner III training – Trying to get more OJT to SWCD staff than formalized training when possible)*
- c. BWSR Updates – Adam Beilke – *(SH staffing grants currently available. Many Districts applying)*

**9. Adjournment**

*Motioned by Little, seconded by Hinck to adjourn the meeting. Affirmative: Scherger, Tesmer, Helland, Welke, Ihlenfeld, Knudsen, Rowekamp, Moe, Little, Hinck. Opposed None. Motioned carried. Meeting adjourned at 12:30 pm*

Respectfully submitted,



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Beau Kennedy, Secretary