

Goodhue County SWCD District Regular Board Meeting

Wednesday December 20th, 2023 @ 3:00 PM

Goodhue County SWCD Conference Room

104 East 3rd Avenue, Goodhue MN 55027

Minutes

TEAMS Link: [Click here to join the meeting](#)

Meeting ID: 236 118 178 625 Passcode: ZgUzfh

Call In: 872-240-8960 ID#: 690 660 095#

I. Call to Order and Pledge Allegiance Meeting called to order at 3:09 pm by Chair Mark Comstock.

SWCD Supervisors Present	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>In Person:</i>	<i>In Person:</i>
Mark Comstock - Chair	Beau Kennedy - District Manager	Dave Copeland (BWSR)
Chris Hinck – Vice Chair	Delane Krier – Administrative Assistant	
Don Schliep - Secretary		
John Beck – Reporter		
Not in Attendance:		<i>Call In:</i>
Ed McNamara - Treasurer		Brian DeVetter (NRCS)

II. Approval of the Agenda

Motioned by Hinck, seconded by Schliep to approve the Agenda as presented. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

III. Consent Agenda

- a. Approve Cost-Share Voucher for Contract #23-GC-13 for Dicke Farms Partnership for planting 96 acres of single species cover crops @ \$35.00/ac for \$3,333 using Cannon River WBIF funds.
- b. Approve Cost-Share Voucher for Contract #2023DWSMA-12 for Steve Dankers for planting 69.5 acres of single-species cover crop @ \$50/ac for \$3,475.00.
- c. Approve Cost-Share Voucher for Contract #23-GC-03 for Emery Maher for constructing 3 Water and Sediment Control Basins @ 90% Cost-share for \$18,929.25.
- d. Approve Cost-Share Voucher for Contract #2023DWSMA-04 for the Bruce Albers Trust for planting 135 acres of single-species cover crop @ \$50/ac for \$6,750.00, 120 acres of no-till practice @ \$20/ac for \$6,750.00 and 135 acres of low disturbance manure application @ \$20/ac for \$2,700.00.
- e. Approve Cost-Share Voucher for Contract #2023DWSMA-03 for the Kevin Dankers for planting 106 acres of no-till practice @ \$20/ac for \$2,120.00.
- f. Approve Cooperative Weed Management Cost-Share Voucher #2023CWMA-01 for Belle Creek Watershed District for \$1,500.00 for invasive species control in 2023.
- g. Approve Cooperative Weed Management Cost-Share Voucher #2023CWMA-02 for Wanamingo Township for \$1,500.00 for invasive species control in 2023.
- h. Approve Cooperative Weed Management Cost-Share Voucher #2023CWMA-03 for Vasa Township for \$1,500.00 for invasive species control in 2023.
- i. Approve Cost-Share Voucher for Contract #2023DWSMA-08 for Brady Voth for planting 50 acres of cover crops @ \$50/ac for \$2,700.00.
- j. Approve Cost-Share Voucher for Contract #2023DWSMA-10 for Reed Lexvold for planting 94 acres of cover crops @ \$50/ac for \$4,700.00.
- k. Approve Cost-Share Voucher for Contract #2022WAGZ-GC-07 for Paul Huneke for planting 60 acres of cover crops @ \$40/ac for \$2,400.00 using Zumbro Watershed Funding.
- l. Approve Cost-Share Voucher for Contract #2022WAGZ-GC-09 for John Dose for planting 22 acres of multi-species cover crops @ \$45/ac for \$990.00 using Zumbro Watershed Funding.
- m. Approve Cost-Share Voucher for Contract #21-GC-08 for Kenneth Betzold for planting 83 acres of multi-species cover crops @ \$40.00/ac for \$3,333 using Cannon River WBIF funds.

- n. Approve Cost-Share Voucher for Contract #LCF2023-05 for Duane Stemmann for planting 19 acres of single species cover crops @ \$40.00/ac for \$760.00.
- o. Approve Cost-Share Voucher for Contract #LCF2022-01 for Eugene Betcher for planting 40 acres of single species cover crops @ \$25.00/ac for \$1,000.00.
- p. Approve Cost-Share Voucher for Contract #LCF2023-12 for Fitschen Bros Farm for planting 40 acres of single species cover crops @ \$40.00/ac for \$1,600.00.
- q. Approve Cost-Share Voucher for Contract #2023WAGZ-GC-05 for Kent Billman for constructing 1 Grade Stabilization Structure @ 75% Cost-share for \$15,791.25 using Zumbro Watershed Funding.
- r. Approve Cost-Share Voucher for Contract #22-GC-02 for Robert Melhouse for constructing 3 Grade Stabilization Structures @ 75% Cost-share for \$30,485.79 using Cannon River Watershed Funding.
- s. Approve Cost-Share Voucher for Contract #23-GC-09 for Lindstrom Farms, LLC for constructing a grassed waterway @ 75% Cost-share for \$2,761.50 using Cannon River Watershed Funding and Local Capacity dollars.
- t. Approve Cost-Share Voucher for Contract #23-GC-10 for Lindstrom Farms, LLC for constructing a Grade Stabilization Structure @ 75% Cost-share for \$8,397.75 using Cannon River Watershed Funding, State Cost-Share and Local Capacity dollars.

Motioned by Schliep, seconded by Hinck to approve the Consent Agenda as presented. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

IV. Secretary's Report

- a. Approve November 2023 District Regular Board Meeting Minutes

Motioned by Schliep, seconded by Hinck to approve the Secretary's Report as presented. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

V. Public Comment (10 Minute limit)

VI. Action Items

- a. Action on Cost-Share Contract Amendment #1 on Contract #22-GC-01 with Gary Hovel; increasing total project authorized cost-share amount from \$11,295.00 to \$13,146.75. See amendment

Motioned by Hinck, seconded by Schliep to approve the Cost-Share Contract Amendment #1 on Contract #22-GC-01 with Gary Hovel; increasing total project authorized cost-share amount from \$11,295.00 to \$13,146.75. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

- b. Action on Cost-Share Voucher for Contract #22-GC-01 with Gary Hovel for installing a grade stabilization structure @ 90% cost-share for \$13,146.75 using Cannon River Watershed Funding.

Motioned by Schliep, seconded by Hinck to approve the Cost-Share Voucher for Contract #22-GC-01 with Gary Hovel for installing a grade stabilization structure @ 90% cost-share for \$13,146.75 using Cannon River Watershed Funding. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

- c. Action on Personnel Committee Recommendations on 2024 Employee COLA and steps/longevity payment.

Motioned by Hinck, seconded by Schliep to approve the Personnel Committee Recommendations on 2024 Employee COLA and steps/longevity payment. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

- d. Action on Goodhue SWCD Personnel Policy to take effect January 1st 2024.

Motioned by Schliep, seconded by Hinck to approve the Goodhue SWCD Personnel Policy to take effect January 1st 2024. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

- e. Action on BWSR FY24 Soil Health Supplemental Staffing Grant.

Motioned by Schliep, seconded by Hinck to authorize the District Manager to apply for the BWSR FY24 Soil Health Supplemental Staffing Grant. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

- f. Action on CY2024 Goodhue SWCD Budget.

Motioned by Hinck, seconded by Schliep to approve the CY2024 Goodhue SWCD Budget which include the updates from the Personnel Committee recommendations for staff COLA of 4% and eligible Steps/Longevity payments. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

VII. Reports

- a. NRCS Report – presented by Brian DeVetter. Brian listed a variety of practices that have been applied for this round of EQIP funding.
- b. District Manager’s Report

MASWCD Convention / Cannon River 1W1P / Greater Zumbro 1W1P / Nitrates in Karst / ZM School District streambank / SE SWCD Managers Meeting / TSA7

- c. Supervisor’s Activity Report

Beck: MASWCD Convention – 2 Days

Hinck: MASWCD Convention – 2 days

Goodhue County SWCD Supervisor’s and Staff discussed the cleanliness of the office and the parking lot snow and ice removal. It was noted that routine office cleaning needs improvement. The Board directed District Manager to work with our office USDA representative to review the terms of the lease and in turn make efforts to improve the conditions with the building owner.

- d. Other

Krier: AgBMP Loan Update

Dave Copeland: BWSR Updates on Soil Health RFPs.

VIII. Treasurer’s Report / Payables

- a. Approve November 2023 Financial Reports (Balance Sheet, Profit & Loss Budget vs Actual).

Motioned by Schliep, seconded by Hinck to approve the Agenda November 2023 Financial Reports (Balance Sheet, Profit & Loss Budget vs Actual). Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried

- b. Approve December 2023 Accounts Payables and Supervisor’s Quarterly Expenses.

Motioned by Schliep, seconded by Hinck to approve the December 2023 Accounts Payables and Supervisor’s Quarterly Expenses. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried.

IX. Adjournment

Motioned by Schliep, seconded by Hinck to adjourn the meeting. Affirmative: Beck, Comstock, Hinck, Schliep. Opposed none. Motion carried. Meeting adjourned 4:45 pm.

Respectfully submitted



Don Schliep

Upcoming Events

December 25th – Christmas Holiday – Office Closed

January 1st – New Year Holiday – Office Closed

January 15th – Martin Luther King Jr. Day – Office Closed

January 22nd – Goodhue SWCD Board Meeting @ 5:30 pm