



SOUTHEAST SOIL AND WATER CONSERVATION DISTRICT TECHNICAL SUPPORT JOINT POWERS BOARD

104 East 3rd Avenue
PO Box 335
Goodhue, MN 55027
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SE SWCD TECH. SUPPORT JPB MEETING MINUTES (Draft) Thursday, July 29th 2021 Mazeppa Community Room

278 1st Ave. N.
Mazeppa, MN 55956

Join Zoom Meeting Info

<https://us02web.zoom.us/j/8599817067?pwd=U3pGbEZ6MHJocGhBV3A0cXl3SjZ5QT09>

Meeting ID: 859 981 7067

Passcode: 854068

(312) 626 6799

Board Members in attendance: *Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Theismann, Bill Rowekamp,*

Board Members on Zoom Call: *Paul Heers, Mark Inlenfeld and Rod Moe.*

Board Members Absent: *Kathy Tesmer – Fillmore SWCD*

Others Present: *Beau Kennedy, Pete Fryer, Laura Christensen, Adam Bielke, Steve Pahs, Dave Walter, Skip Langer, Dave Copeland, Terri Peters. Wanda Anderson and Brenda Lageson on the Zoom call.*

1. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE – *Chairman Paul Uecker called the meeting to order @ 8:37am, and all members in attendance stood for the pledge of allegiance.*
2. APPROVE AGENDA - *Motion by Larry Scherger and seconded by Larry Theismann to approve the agenda as presented. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed.*
3. INTRODUCTIONS – *Chairman Uecker introduced himself as well as other Board members and staff in person and on the Zoom call.*
4. SECRETARY’S REPORT
 - a. Approve January 27th 2021 Minutes - *Motion by Larry Theismann and seconded by Larry Scherger to approve the Secretary’s Report as presented. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed*
5. COMMITTEE REPORTS
 - a. Finance Committee July 1st 2021 – See attached committee notes.
6. ACTION ITEMS
 - a. *Old Business*
 - i. RCPP Grant Status - P17 RCPP Closed and Completed BWSR Grant Reconciliation. A total of \$1.02M were spent on projects, \$240K on TA, and \$1.1M was matched by EQIP and landowner. A grand total of \$2.4M in spending related to this grant. Funded 5 large animal waste facilities, a grade stabilization structure and numerous CAP and Engineering plans. BWSR reconciliation underway since May 17th - \$82K (10%) – *TSA host explained the hardship of holding a negative balance of that magnitude on a grant for 2 months. Also reviewed the accomplishments of the fund.*

- ii. P20 RCPP – Still active and all funds are encumbered. Last project set to finish July/August on Polson’s in Wabasha County. Expect a fall 2021 grant close out. – *TSA Host acknowledged that this grant is wrapping up as we speak. Concrete is being poured the morning of the TSA meeting!*

b. *New Business:*

- i. Review FY2021 PAR Summary –

No action taken, only review of how funds were spread out between various funding sources.

- ii. Review FY2021 Profit/Loss Report–

TSA Host reviewed the items that didn’t meet the 2021 budget expectations. Minor accounting errors and beginning budget balances were the main points of interest. Staff is pleased with how FY2021 ended up financially.

- iii. Action on Finance Committee Recommendations for Fiscal Year 2022 Budget Including Proposed Dues for 2022 (billable after January 2022 JPB Meeting).

Motion by Larry Theismann and seconded by Richard Peterson to approve the 2022 Dues @ \$3,000 per member. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none.

Motion passed. Motion by Larry Scherger and seconded by Larry Theismann to approve the FY2022 JPB Budget. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed.

- iv. Soil Health Grant Extension – *Laura Christensen Fillmore SWCD –*

Laura updated the Board on funding remaining in the 2021 Soil Health grant and the need for an extension from the NRCS for 1 year.

- v. Authorize Financial Audit with Smith & Schafer for FY2021 for \$4,350.00 (same as FY20)

Motion by Richard Peterson and seconded by Chris Hinck to hire Smith Schafer for the FY21 Audit. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed

- i. Action on 2020 RCPP Sub-Agreement Amendment #2 with Wabasha SWCD for the Polson Animal Waste Storage Facility Project.

Motion by Larry Scherger and seconded by Larry Theismann to approve the RCPP Sub-Agreement with Wabasha SWCD for the Polson Project as presented. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed

- ii. Action on Final Financial Reports for BWSR Grants: Authorize JPB Secretary to Sign Grant Final Financial Reports for FY20 and FY2021.

Motion by Larry Theismann and seconded by Larry Scherger to authorize the JPB Secretary to sign Grant Final Financial Reports for FY20 and FY21. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed

- iii. FY2022 BWSR Grants: NPEA Base Operations Funding & Enhanced Shared Technical Services *Consider Authorizing Secretary to Sign these Grant Agreements to Expedite Approval & Start Date.*

Motion by Larry Theismann and seconded by Richard Peterson to authorize the JPB Secretary to sign FY22 NPEA Base Operations Grant and the Enhanced Shared Services Grant Agreements. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe. Opposed: none. Motion passed



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iv. Consider direction on JPB Personnel Policy Update(s) with Personnel Committee.

JPB Members directed TSA Host Manager to hold a Personnel Committee Meeting this fall to go over outstanding concerns with the TSA Personnel Policy including Health Care benefits, holiday leave, etc.

v. Discuss Fall Committee Schedules

JPB Members directed TSA Host Manager to continue to host the semi-annual meeting in January in 2022. Discussions were had on the timing of employee reviews and the JPB Board meeting, but it was the consensus of the group that the sequence remain the same for now.

2. JPB Staff Updates

- a. Workload/Projects/Calendar Yearend Report – *Pete reviewed current workload analysis with the Board. See attached pie chart of project progress. Overall Pete believes the work is pretty evenly spread between the 4 TSA staff.*
- b. Equipment – *Pete was able to connect with the NRCS to have Chris utilize a Total Station from the NRCS Olmsted Field Office when needed. Pete now has his Trimble equipment back from Chris. Also discussed was the purchase of a new truck for TSA staff, and rotate out the oldest truck from the fleet. This will take several months to order. TSA Host will work with staff to get movement on this and will verify with Executive committee prior to any purchase.*
- c. Technical Training - *Board reviewed the training update that Chris Nelson provided with the board packet.*

3. BWSR UPDATES – *Legislative session results were given by Adam Bielke. Funds were dedicated to Storage practices and soil health. Might have some new flexibility in spending these funds. BWSR will work with partners to get these funds on the ground. Dave Copeland explained the RCPP partnership with NRCS is coming to an end. A summary report is due to NRCS this fall.*

4. OTHER – *thanks to the City of Mazeppa for the free meeting space.*

5. ADJOURNMENT

*Motion by Larry Theismann and seconded by Chris Hinck to adjourn the meeting. Affirmation: Paul Uecker, Larry Scherger, Chris Hinck, Jerry Welke, Richard Peterson, Larry Thiesmann, Bill Rowekamp, Paul Heers, Mark Inlenfeld and Rod Moe.
Opposed: none. Motion passed and the meeting was adjourned @ 9:53am.*

Respectfully submitted,



Beau Kennedy, Secretary