

**Goodhue County SWCD District Regular Board Meeting**

Tuesday – December 20<sup>th</sup> 2022

**4:00 PM**

Goodhue County SWCD Conference Room

104 East 3<sup>rd</sup> Avenue, Goodhue MN 55027

Zoom: Meeting ID: <https://us02web.zoom.us/j/8599817067> 859 981 7067 Call: (312)626-6799

**Minutes**

**I. Call to Order and Pledge Allegiance** *Meeting was called to order at 4:06 by Vice Chair, Christopher Hinck.*

<b>SWCD Supervisors Present</b>	<b>SWCD Staff Present</b>	<b>Others Present</b>
<i>In Person:</i>	<i>In Person:</i>	<i>In Person:</i>
<i>Christopher Hinck – Vice Chair</i>	<i>Beau Kennedy - District Manager</i>	<i>Nathan Bird - NRCS</i>
<i>Mark Comstock - Reporter</i>	<i>Delane Krier – Administrative Asst.</i>	<i>Emily Voelker - NRCS</i>
<i>Ed McNamara - Treasurer</i>		<i>Adam Beilke - BWSR</i>
<i>Don Schliep - Secretary</i>		
<i>Not in Attendance</i>		
<i>Jeff Beckman - Chair</i>		

**II. Approval of the Agenda**

*Motioned by McNamara, seconded by Schliep to approve the Agenda as presented. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.*

**III. Consent Agenda**

- a. Approve Cost-Share Voucher for Contract #LCF2020-04 for Grant Quam for planting 40 acres of single-species cover crop @ \$25/ac for \$1,000.00.
- b. Approve Cost-Share Voucher for Contract #22-GC-09 for Gary Hovel for installing 3 Water and Sediment Control Basins for \$24,480.00 from the Cannon River WBIF.
- c. Approve Cost-Share Voucher for Contract #22WAGZ-GC-04 for Dan Tipcke for installing 1 Grade Stabilization Structure for \$11,925.00 from the Zumbro River WBIF.
- d. Approve Cost-Share Voucher for Contract #22WAGZ-GC-11 for Eric Hawkenson for installing 1 Grade Stabilization Structure for \$14,647.50 from the Zumbro River WBIF.
- e. Approve Cost-Share Voucher for Contract #22WAGZ-GC-03 for Bruce Boyum for installing 4 Water and Sediment Control Basins for \$12,865.60 from the Zumbro River WBIF.
- f. Approve Cost-Share Voucher for Contract #2021-04 for Bruce Boyum for installing a grassed waterway for \$2,205.11 from State Cost-Share.
- g. Approve Cost-Share Voucher for Contract #2021-05 for David Dressen for 1 well sealing for \$500.00 from the State Cost-Share Fund.
- h. Approve Cost-Share Voucher for Contract #GMDH-06 for David Dressen for the construction of 1 well for \$8,500 from the Minnesota Department of Health Safe Drinking Water Grant
- i. Approve Cost-Share Voucher for Contract #22WAGZ-GC-09 for John dose for installing 22 acres of single species cover crop @ \$45/ac for \$990.00 from the Zumbro River WBIF.
- j. Approve Cost-Share Voucher for Contract #22WAGZ-GC-05 for Don Schliep for installing 2 Water and Sediment Control Basins for \$11,778.63 from the Zumbro River WBIF.
- k. Approve Cost-Share Voucher for Contract #2022-01 for Matt Hernke for 1 well sealing for \$500.00 from the State Cost-Share Fund (Pending Signature).
- l. Approve Cost-Share Voucher for Contract #GMDH-04 for Matt Hernke for the construction of 1 well for \$7,200.00 from the Minnesota Department of Health Safe Drinking Water Grant (Pending Signature).
- m. Approve Cost-Share Voucher for Contract #2021-05 for Laura Rambolt for 1 well sealing for \$500.00 from the State Cost-Share Fund.
- n. Approve Cost-Share Voucher for Contract #GMDH-02 for Laura Rambolt for the construction of 1 well for \$8,500.00 from the Minnesota Department of Health Safe Drinking Water Grant.

Motioned by McNamara, seconded by Comstock to approve the Consent Agenda as presented. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

#### **IV. Secretary's Report**

- a. Approve November 2022 District Regular Board Meeting Minutes

Motioned by McNamara, seconded by Schliep to approve the November 2022 District Regular Board Meeting Minutes as presented. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

#### **V. Public Comment (10 Minute limit)**

#### **VI. Action Items**

- a. Action on Dec. 20<sup>th</sup> 2022 Personnel Committee Recommendations for Staff Step/COLA in 2023

Motioned by McNamara, seconded by Schliep to approve the Dec. 20<sup>th</sup> 2022 Personnel Committee Recommendations for Staff Step/COLA in 2023. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- b. Action on 2021 Goodhue SWCD Audit Completed by Peterson Company

Motioned by Schliep, seconded by Comstock to approve the 2021 Goodhue SWCD Audit Completed by Peterson Company. Motion was amended by McNamara to approve the 2021 Goodhue SWCD Audit Completed by Peterson Company, pending approval of the state. Seconded by Schliep. Amendment Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Amendment carried.

Motion made by Comstock and Seconded by Schliep to approve the motion as amended. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- c. Action on 2023 Goodhue SWCD Budget

Motioned by Comstock, seconded by Schliep to approve the 2023 Goodhue SWCD Budget. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- d. Action on Reed Clementson Cost-Share Contract#LCF2021-04 Amendment #1 to increase the total amount authorized to a max of \$18,035.03.

Motioned by Schliep, seconded by McNamara to approve the Reed Clementson Cost-Share Contract#LCF2021-04 amendment #1 to increase the total amount authorized to a max of \$18,035.03. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

#### **VII. Reports**

- a. NRCS Report (see attached)

- b. District Manager's Report

Kennedy: Reviews / BWSR / Zumbro 1W1P / Townsquare Media / Cannon 1W1P / MASWCD Meeting / Soil Health Grant-use for TA / TSA7 / Cow-Calf Day Sponsorship

Motioned by McNamara, seconded by Comstock to approve the Cow-Calf Day Sponsorship and booth. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- c. Supervisor's Activity Report

Comstock: Personnel Committee Meeting

Hinck: Personnel Committee Meeting / MASWCD Dec. Conference

McNamara: Soil Management Summit

- d. Other

Beilke (BWSR): Clean Water Legacy Grant / RIM Program / BWSR Spring Training (online)

Krier: AgBMP Loan

#### **VIII. Treasurer's Report / Payables**

- a. Approve the November 2022 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual)

Motioned by McNamara, seconded by Comstock to approve the November 2022 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual). Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

- b. Approve December 2022 Accounts Payable including 4<sup>th</sup> Quarter Supervisors Payroll

Motioned by McNamara, seconded by Schliep to approve the December 2022 Accounts Payable including 4<sup>th</sup> Quarter Supervisors Payroll. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried.

**IX. Adjournment**

*Motioned by McNamara, seconded by Comstock to adjourn the meeting. Affirmative: Comstock, Hinck, McNamara, Schliep. Opposed None. Motion carried. Meeting adjourned 5:21 pm.*

*Respectfully submitted*

  
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Don Schliep

**Upcoming Events**

Dec 26 Christmas Holiday Observed

January 2<sup>nd</sup> New Years Observed

January 16<sup>th</sup> – Martin Luther King Holiday

January 23<sup>rd</sup> – Goodhue SWCD Board Meeting

January 25<sup>th</sup> TSA7 Board Meeting @ Olmsted SWCD

## NRCS District Conservationist Report

### **Goodhue Soil and Water Conservation District Board Meeting December 20, 2022**

#### **Environmental Quality Incentives Program (EQIP)**

November 18<sup>th</sup> signup deadline – 16 applications for 2023 – completing assessment and ranking

#### **Environmental Quality Incentives Program (EQIP) – CIC (Cannon River Watershed)**

Application deadline December 16<sup>th</sup> – Closed – 2 applications received – Residue Management and Cover Crops

#### **Conservation Stewardship Program**

25 CSP classic applications – FY 23 – meeting with applicants to complete offers

#### **Existing projects and conservation planning**

Goodhue NRCS staff

- Soil Conservation Technician – Emily Voelker getting settled in and training with senior staff
- Nathan Bird – providing service to Goodhue - Tuesdays and Wednesdays

December Results Goodhue County

- **Payments on 2 EQIP contracts – \$23,707**
  - 4,320 sq.ft. seasonal high tunnel
  - 1,300 feet of water and sediment control basin
  - 200 feet of subsurface drain
  
- **Payments on 3 CSP contracts – \$18,907**
  - 30 acres of cover crops
  - 1.1 acres of conservation cover
  - 70 acres wildlife friendly haying
  - 1 bat box
  - existing activity annual payments on 1,416.3 acres