

Goodhue County SWCD District Regular Board MeetingMonday – December 22nd 2025

8:30 AM

Goodhue County SWCD Conference Room
104 East 3rd Avenue, Goodhue MN 55027TEAMS Link: [Join the meeting now](#)

Meeting ID: 263 157 735 914 07

Passcode: mo7o3HV3

Callin @ [+1 872-240-8960](#) Phone Conference ID: 871 016 511#**AGENDA****I. Call to Order and Pledge Allegiance** *Meeting was called to order at 8:30 am by Chris Hinck*

SWCD Supervisors Present	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>In Person:</i>	<i>In Person:</i>
Christopher Hinck - Chair	Beau Kennedy - District Manager	John Benjamin - NRCS
Ed McNamara – Vice Chair	Delane Krier – Administrative Assistant	
Mark Comstock - Treasurer	Christ Fritz – District Technician	
Don Schliep - Secretary	Savannah Domnie – Conservation Technician	
John Beck – Reporter		

II. Approval of the Agenda*Motioned by McNamara, seconded by Comstock to approve the Agenda as presented.**Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.***III. Consent Agenda**

- a. Approve Percent Based Cost Share Voucher #25-GC-11 with Gary Hovel for constructing 2 WASCOBs in Section 34/35 of Cannon Falls Twp @ 75% C/S totalling \$15,019.69 using Cannon River WBIF
- b. Approve Percent Based Cost Share Voucher #25-GC-23 with Gary Hovel for constructing 1 WASCOBs in Section 28 of Cannon Falls Twp @ 75% C/S totalling \$6,826.88 using Cannon River WBIF
- c. Approve Percent Based Cost Share Voucher #25-GC-10 with James Siggum for constructing 4 WASCOBs in Section 14 of Holden Twp @ 85% C/S totalling \$21,182.00 using Cannon River WBIF
- d. Approve Flat Rate Cost Share Voucher for Contract #LCF2023-13 to Dale Dicke for planting 40 acres of cover crops for \$1600.00 using Local Capacity Funding.
- e. Approve Flat Rate Cost Share Voucher for Contract #23-GC-08 to Chris Hokanson for planting 69 acres of cover crops for \$2,760.00 using Cannon River WBIF
- f. Approve Percent Based Cost Share Voucher #25-WAGZ-08 with Ronald Gerken for constructing 1 Grade Stabilization Structure in Section 15 of Featherstone Twp @ 90% C/S totalling \$11,092.50 using Zumbro River WAGZ WBIF
- g. Approve Percent-Based Cost Share Voucher for Contract #25-GC-01 to Marty O'Connor for constructing 4,800Ln/Ft of Grassed Waterway in Section 27 of Belle Creek TWP @ 85% for \$11,846.98 using Cannon River WBIF
- h. Approve Percent-Based Cost Share Voucher for Contract #25-GC-02 to Marty O'Connor for constructing 1,240Ln/Ft of Grassed Waterway in Section 25 of Leon TWP @ 85% for \$3,220.02 using Cannon River WBIF
- i. Approve Flat Rate Cost Share Voucher for Contract #24SWCD-04 to Tom Bryan for planting 17 acres of cover crops for \$680.00 using SWCD Aid Funding.
- j. Approve Flat Rate Cost Share Voucher for Contract #25-GC-12 to Tom Bryan for planting 62 acres of cover crops for \$2,480.00 using Cannon River WBIF.
- k. Approve Flat Rate Cost Share Voucher for Contract #23-GC-06 to Maring DuFresne Farms for planting 30.1 acres of cover crops for \$1,204.00 using Cannon River WBIF.
- l. Approve Flat Rate Cost Share Voucher for Contract #C25-0305-02 to Hader Farms for planting 111.12 acres of cover crops @ \$25/acre for a total of \$2,778.00 using Clean River Partners C25-0305 grant in the Little Cannon Watershed
- m. Approve Flat Rate Cost Share Voucher for Contract #24SWCD-08 to Hader Farms for planting 37 acres of cover crops @ \$40/acre for a total of \$1,480.00 using SWCD Aid Funding

- n. Approve Flat Rate Cost Share Voucher for Contract #25-GC-18 to Hader Farms for planting 111.12 acres of cover crops @ \$45/acre for a total of \$5,000.40 using Cannon River WBIF Funding
- o. Approve Flat Rate Cost Share Voucher for Contract #LCF2023-07 to Darren Vieths for planting 40 acres of cover crops for \$1,600.00 using Local Capacity Funding.
- p. Approve Flat Rate Cost Share Voucher for Contract #25-1-2 to Lindstrom Farms LLC for planting 287 acres of cover crops @ \$50/acre for a total of \$14,350 using RCPP Funding P26-0017
- q. Approve Flat Rate Cost Share Voucher for Contract #25SoilHealth-03 to Brent Lexvold for planting 40 acres of cover crops for \$1,600.00 using 2025 Soil Health Funding.
- r. Approve Flat Rate Cost Share Voucher for Contract #25SoilHealth-08 to Huneke Dairy, Inc for planting 40 acres of cover crops for \$1,600.00 using 2025 Soil Health Funding.
- s. Approve Flat Rate Cost Share Voucher for Contract #24SWCD-05 to Matt Voxland for planting 40 acres of cover crops for \$1,600.00 using 2024 SWCD Aid Funding.
- t. Approve Flat Rate Cost Share Voucher for Contract #23-GC-13 to Dicke Farm Partnership for planting 96 acres of cover crops for \$3,333.33 using Cannon River WBIF.
- u. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-10 to Reed Lexvold for planting 125 acres of cover crops and applying split rate N on 84 acres for \$6,754.00 using Goodhue DWSMA Funding
- v. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-03 to Kevin Dankers for planting 106 acres of cover crops, No-till and planting green for \$8,480.00 using Goodhue DWSMA Funding
- w. Approve Flat Rate Cost Share Voucher for Contract #24WAGZ-GC-22 to John Jaeger for planting 60 acres of cover crops, @ \$45/ac for \$2,700.00 using Zumbro WBIF Funding
- x. Approve Flat Rate Cost Share Voucher for Contract #LCF2023-05 to Duane Stemmann for planting 19 acres of cover crops for \$760.00 using Local Capacity Funding.
- y. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-16 to Burfeind Dairy Farm, LLC for planting 26 acres of cover crops, 19 ac. Perennial crops, 19 ac. Low disturbance manure for \$2,630.00 using Goodhue DWSMA Funding
- z. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-21 to Burfeind Dairy Farm, LLC for planting 35 acres of cover crops for \$1,750.00 using Goodhue DWSMA Funding
- aa. Approve Percent-Based Cost Share Voucher for Contract #25SWCD-07 to Jim Chojnacki for implementing a brush management contract on 2.5 acres of woodland @ 50% Cost-Share for \$1,000 using SWCD Aid
- bb. Approve Percent-Based Cost Share Voucher for Contract #25SWCD-06 to Ben Ostertag for implementing a brush management contract on 7 acres of woodland @ 50% Cost-Share for \$2,000 using SWCD Aid
- cc. Approve Percent-Based Cost Share Voucher for Contract #25SWCD-05 to John Benjamin for implementing a brush management contract on 5 acres of woodland @ 50% Cost-Share for \$2,000 using SWCD Aid
- dd. Approve Percent Bassed Cost Share Voucher for Contract #25WAGZ-GC-07 to Tim Thoreson for constructing a WASCOB in Sec19 of Minneola TWP @90% C/S for a total of \$30,577.50 using Zumbro WBIF

Motioned by McNamara, seconded by Schliep to approve the Consent Agenda as presented.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried

IV. Secretary's Report

- a. Approve November 24th 2025 District Regular Board Meeting Minutes

Motioned by Schliep, seconded by McNamara to approve the November 24th, 2025, District Regular Board Meeting Minutes as presented.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

V. Public Comment (10 Minute limit) None

8:32 am: A motion was made by McNamara, seconded by Schliep to close the public meeting to discuss the Personnel Committee recommendations for Staff wages.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

8:42 am: Motion was made by McNamara, seconded by Schliep to reconvene the public meeting
Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried. Meeting was opened back up to the public

VI. Action Items

- a. Action on Personnel Committee Recommendations for
 - i. 2026 Staff wages and COLA
 - ii. Personnel Policy Updated Language

Motioned by McNamara, seconded by Comstock to approve the 2026 Staff wages as presented plus 3.0% COLA and to approve the Personnel Policy updated language.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- b. Action on 2026 Goodhue SWCD Calendar Year Budget

Motioned by Comstock, seconded by Schliep to approve the 2026 Goodhue SWCD Calendar Year Budget.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- c. Action on Flat-Rate RCPP Cost Share Contract #25-2-2 for No-Till farming on 39.23 acres in Sec. 8,17,18 Belvidere TWP @ \$25/ac for 3 years totalling \$2,622.25

Motioned by Comstock, seconded by McNamara to approve the Flat-Rate RCPP Cost Share Contract #25-2-2 for No-Till farming on 39.23 acres in Sec. 8,17,18 Belvidere TWP @ \$25/ac for 3 years totalling \$2,622.25.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- d. Action on Flat-Rate RCPP Cost Share Contract #25-3-1 for Cover Crops and No-Till farming on 576.9 acres Sec. 23,25,26,29,32,33 Zumbrota TWP @ \$25/ac for No-Till and \$50/ac for cover crops for 3 years totalling \$105,050

Motioned by Schliep, seconded by McNamara to approve the a. Flat-Rate RCPP Cost Share Contract #25-3-1 for Cover Crops and No-Till farming on 576.9 acres Sec. 23,25,26,29,32,33 Zumbrota TWP @ \$25/ac for No-Till and \$50/ac for cover crops for 3 years totalling \$105,050.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- e. Action on RCPP Application Batching for December 2025

Contract#	Practice	Ranking Score
25-4-1	Strip-Till	30

Motioned by Schliep, seconded by McNamara to approve the RCPP Application batching for December 2025.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- f. Action on Flat-Rate RCPP Cost Share Payment #25-1-3 for 465 acres of Cover Crops planted in Vasa and Featherstone TWPs @ \$50/ac totalling \$23,250 using Goodhue SWCD Aid funding

Motioned by McNamara, seconded by Comstock to approve the Flat-Rate RCPP Cost Share Payment #25-1-3 for 465 acres of Cover Crops planted in Vasa and Featherstone TWPs @ \$50/ac totalling \$23,250 using Goodhue SWCD Aid funding.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- g. Action on Precent Based Cost Share Contract #2025GMDH-2 with Trish Amundson for a well disinfection practice due to bacteria in well water, located in Sec. 32 of Minneola TWP @ 50% cost share not to exceed \$150.00 using SE MN Tap-In Funding

Motioned by Comstock, seconded by McNamara to approve the Precent Based Cost Share Contract #2025GMDH-2 with Trish Amundson for a well disinfection practice due to bacteria in well water, located in Sec. 32 of Minneola TWP @ 50% cost share not to exceed \$150.00 using SE MN Tap-In Funding.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- h. Action on Precent Based Cost Share Contract #24-GC-01 Amendment #1 with Gappa Farms LLC for an increase in the contract amount; from \$4,865.75 to \$17,884.13 due to poor site conditions and tree removal

Motioned by Schliep, seconded by McNamara to approve the a. Precent Based Cost Share Contract #24-GC-01 Amendment #1 with Gappa Farms LLC for an increase in the contract amount; from \$4,865.75 to \$17,884.13 due to poor site conditions and tree removal.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- i. Action on Precent Based Cost Share Voucher #24-GC-01 payment to Gappa Farms LLC for implementing a 2,600 Ln. Ft grassed waterway in Sec 21 of Holden TWP @85% Cost Share for \$17,884.13 funded by Cannon WBIF

Motioned by Comstock, seconded by Schliep to approve the Precent Based Cost Share Voucher #24-GC-01 payment to Gappa Farms LLC for implementing a 2,600 Ln. Ft grassed waterway in Sec 21 of Holden TWP @85% Cost Share for \$17,884.13 funded by Cannon WBIF.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- j. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-07 for Roger Overby; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds
- k. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-08 for Mitch Burfeind; Contract and Incentive Payment of \$500 for Re-enrolling CRP using P24-0022 funds
- l. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-09 for Kevin Riester; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds
- m. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-010 for Pam Ssvigum; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds
- n. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-11 for Jon Steberg; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds
- o. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-01 Tom Powers; Contract and Incentive Payment of \$600.00 for New CRP Enrolment using Cannon River CRP Incentive Funds
- p. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-02 Edward Bremer; Contract and Incentive Payment of \$500.00 for New CRP Enrolment using Cannon River CRP Incentive Funds
- q. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-03 Gerald Nelson; Contract and Incentive Payment of \$700.00 for New CRP Enrolment using Cannon River CRP Incentive Funds
- r. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-04 Michael Carlson; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds
- s. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-05 Erickson Farms; Contract and Incentive Payment of \$500.00 for New Enrolment of CRP using Cannon River CRP Incentive Funds
- t. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-06 Larry Thomforde; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds

Chair Hinck requested a motion to approve items j. thru t. together due to their similarities in nature.

Motioned by Schliep, seconded by McNamara to approve items (j) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-07 for Roger Overby; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds (k) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-08 for Mitch Burfeind; Contract and Incentive Payment of \$500 for Re-enrolling CRP using P24-0022 funds (l) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-09 for Kevin Riester; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds (m) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-010 for Pam Ssvigum; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds (n) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-11 for Jon Steberg; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds (o) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-01 Tom Powers; Contract and Incentive Payment of \$600.00 for New CRP Enrolment using Cannon River CRP Incentive Funds (p) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-02 Edward Bremer; Contract and Incentive Payment of \$500.00 for New CRP Enrolment using Cannon River CRP Incentive Funds (q) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-03 Gerald Nelson; Contract and Incentive Payment of \$700.00 for New CRP Enrolment using Cannon River CRP Incentive Funds (r) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-04 Michael Carlson; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds (s) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-05 Erickson Farms; Contract and Incentive Payment of \$500.00 for New Enrolment of CRP using Cannon River CRP Incentive Funds (t) Incentive

Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-06 Larry Thomforde; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds.
Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

VII. Reports

a. NRCS Report

J. Benjamin: (see attached)

b. SWCD Staff

B Kennedy: Mn DNR-Frontenac Pond / Zumbro 1W1P / Cannon 1W1P / RCPP Soil Health / Personnel Committee / MASWCD Convention / TSA7 / Land purchase

D. Krier: AgBMP Loan

B. Supervisor's Activity Report

Beck: MASWCD Convention

Hinck: MASWCD Convention / Personnel Committee Meeting

McNamara: MASWCD Convention / Personnel Committee Meeting / Wisconsin Soil Water Health Meeting

Comstock, Schliep: N/A

C. Other

VIII. Treasurer's Report / Payables

a. Approve the November 2025 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual)

Motioned by Comstock, seconded by Schliep to approve the November 2025 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual).

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

b. Approve December 2025 Accounts Payable and Supervisor's Quarterly Expenses

Motioned by Schliep, seconded by McNamara to approve the December 2025 Accounts Payable and Supervisor's Quarterly Expenses.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

IX. Set January 26th Goodhue SWCD Meeting Time

Motioned by Schliep, seconded by Comstock to approve the January 26th Goodhue SWCD Meeting time to be 8:30 am.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

X. Adjournment

Motioned by Comstock, seconded by Schliep to adjourn the meeting.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

Meeting adjourned 10:15 am

Respectfully submitted



Don Schliep

Upcoming Events

Wednesday Dec 24th – Christmas Eve – ½ Day Holiday

Thursday Dec 25th – Christmas Holiday

December 31st – New Year's Eve - ½ Day Holiday

January 1st – New Year's Day Holiday

January 5th County Board Meeting – Commissioner Anderson's Recognition

January 19th Martin Luther King Jr Holiday

January 26th Goodhue SWCD Board Meeting @ _____

January 28th – Tentative TSA7 Board Meeting

NRCS Goodhue Field Office Report

12/22/2025

John Benjamin

General

- John has been working on reviewing CSP & EQIP practice certification & payments, Processing 1026s
- Emily has been working on plan designing, HEL determinations, & EQIP planning

CSP (Conservation Stewardship Program)

- 17 Active contracts worth roughly 535K cost share remaining to be paid out
- 34 FY26 CSP Classic applications in pending status
- FY26 Classic signup deadline Oct. 31. Now January 15th
- Other Deadlines TBD
- CSP Renewal program has been discontinued.

EQIP (Environmental Quality Incentive Program)

- 21 Active EQIP contracts worth roughly 281K cost share remaining to be paid out
- 33 EQIP25 applications in pending status
- FY26 signup deadline was Aug. 1st Now, January 15th
- Other Deadlines TBD

RCPP18 (Regional Conservation Partnership Program)

- Sil Health AFA

Wetland/HEL

- 56 Wetland determination request waiting on a returned determination
- 33 HEL determination requests waiting to be returned

CRP (Conservation Reserve Program)

- 27 FY27 expiring contract reviews needed
- 21 FY28 expiring contract reviews needed
- 26 PIP payment reviews needed