

Goodhue County SWCD District Regular Board Meeting

Monday – December 22nd 2025

8:30 AM

Goodhue County SWCD Conference Room
104 East 3rd Avenue, Goodhue MN 55027

TEAMS Link: [Join the meeting now](#)

Meeting ID: 263 157 735 914 07

Passcode: mo7o3HV3

Callin @ +1 872-240-8960 Phone Conference ID: 871 016 511#

AGENDA

I. Call to Order and Pledge Allegiance *Meeting was called to order at 8:30 am by Chris Hinck*

SWCD Supervisors Present	SWCD Staff Present	Others Present
<i>In Person:</i>	<i>In Person:</i>	<i>In Person:</i>
Christopher Hinck - Chair	Beau Kennedy - District Manager	John Benjamin - NRCS
Ed McNamara – Vice Chair	Delane Krier – Administrative Assistant	
Mark Comstock - Treasurer	Christ Fritz – District Technician	
Don Schliep - Secretary	Savannah Domnie – Conservation Technician	
John Beck – Reporter		

II. Approval of the Agenda

Motioned by McNamara, seconded by Comstock to approve the Agenda as presented.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

III. Consent Agenda

- Approve Percent Based Cost Share Voucher #25-GC-11 with Gary Hovel for constructing 2 WASCOBs in Section 34/35 of Cannon Falls Twp @ 75% C/S totalling \$15,019.69 using Cannon River WBIF
- Approve Percent Based Cost Share Voucher #25-GC-23 with Gary Hovel for constructing 1 WASCOBs in Section 28 of Cannon Falls Twp @ 75% C/S totalling \$6,826.88 using Cannon River WBIF
- Approve Percent Based Cost Share Voucher #25-GC-10 with James Sviggum for constructing 4 WASCOBs in Section 14 of Holden Twp @ 85% C/S totalling \$21,182.00 using Cannon River WBIF
- Approve Flat Rate Cost Share Voucher for Contract #LCF2023-13 to Dale Dicke for planting 40 acres of cover crops for \$1600.00 using Local Capacity Funding.
- Approve Flat Rate Cost Share Voucher for Contract #23-GC-08 to Chris Hokanson for planting 69 acres of cover crops for \$2,760.00 using Cannon River WBIF
- Approve Percent Based Cost Share Voucher #25-WAGZ-08 with Ronald Gerken for constructing 1 Grade Stabilization Structure in Section 15 of Featherstone Twp @ 90% C/S totalling \$11,092.50 using Zumbro River WAGZ WBIF
- Approve Percent-Based Cost Share Voucher for Contract #25-GC-01 to Marty O'Connor for constructing 4,800Ln/Ft of Grassed Waterway in Section 27 of Belle Creek TWP @ 85% for \$11,846.98 using Cannon River WBIF
- Approve Percent-Based Cost Share Voucher for Contract #25-GC-02 to Marty O'Connor for constructing 1,240Ln/Ft of Grassed Waterway in Section 25 of Leon TWP @ 85% for \$3,220.02 using Cannon River WBIF
- Approve Flat Rate Cost Share Voucher for Contract #24SWCD-04 to Tom Bryan for planting 17 acres of cover crops for \$680.00 using SWCD Aid Funding.
- Approve Flat Rate Cost Share Voucher for Contract #25-GC-12 to Tom Bryan for planting 62 acres of cover crops for \$2,480.00 using Cannon River WBIF.
- Approve Flat Rate Cost Share Voucher for Contract #23-GC-06 to Maring DuFresne Farms for planting 30.1 acres of cover crops for \$1,204.00 using Cannon River WBIF.
- Approve Flat Rate Cost Share Voucher for Contract #C25-0305-02 to Hader Farms for planting 111.12 acres of cover crops @ \$25/acre for a total of \$2,778.00 using Clean River Partners C25-0305 grant in the Little Cannon Watershed
- Approve Flat Rate Cost Share Voucher for Contract #24SWCD-08 to Hader Farms for planting 37 acres of cover crops @ \$40/acre for a total of \$1,480.00 using SWCD Aid Funding

- n. Approve Flat Rate Cost Share Voucher for Contract #25-GC-18 to Hader Farms for planting 111.12 acres of cover crops @ \$45/acre for a total of \$5,000.40 using Cannon River WBIF Funding
- o. Approve Flat Rate Cost Share Voucher for Contract #LCF2023-07 to Darren Vieths for planting 40 acres of cover crops for \$1,600.00 using Local Capacity Funding.
- p. Approve Flat Rate Cost Share Voucher for Contract #25-1-2 to Lindstrom Farms LLC for planting 287 acres of cover crops @ \$50/acre for a total of \$14,350 using RCPP Funding P26-0017
- q. Approve Flat Rate Cost Share Voucher for Contract #25SoilHealth-03 to Brent Lexvold for planting 40 acres of cover crops for \$1,600.00 using 2025 Soil Health Funding.
- r. Approve Flat Rate Cost Share Voucher for Contract #25SoilHealth-08 to Huneke Dairy, Inc for planting 40 acres of cover crops for \$1,600.00 using 2025 Soil Health Funding.
- s. Approve Flat Rate Cost Share Voucher for Contract #24SWCD-05 to Matt Voxland for planting 40 acres of cover crops for \$1,600.00 using 2024 SWCD Aid Funding.
- t. Approve Flat Rate Cost Share Voucher for Contract #23-GC-13 to Dicke Farm Partnership for planting 96 acres of cover crops for \$3,333.33 using Cannon River WBIF.
- u. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-10 to Reed Lexvold for planting 125 acres of cover crops and applying split rate N on 84 acres for \$6,754.00 using Goodhue DWSMA Funding
- v. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-03 to Kevin Dankers for planting 106 acres of cover crops, No-till and planting green for \$8,480.00 using Goodhue DWSMA Funding
- w. Approve Flat Rate Cost Share Voucher for Contract #24WAGZ-GC-22 to John Jaeger for planting 60 acres of cover crops, @ \$45/ac for \$2,700.00 using Zumbro WBIF Funding
- x. Approve Flat Rate Cost Share Voucher for Contract #LCF2023-05 to Duane Stemmann for planting 19 acres of cover crops for \$760.00 using Local Capacity Funding.
- y. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-16 to Burfeind Dairy Farm, LLC for planting 26 acres of cover crops, 19 ac. Perennial crops, 19 ac. Low disturbance manure for \$2,630.00 using Goodhue DWSMA Funding
- z. Approve Flat Rate Cost Share Voucher for Contract #2023DWSMA-21 to Burfeind Dairy Farm, LLC for planting 35 acres of cover crops for \$1,750.00 using Goodhue DWSMA Funding
- aa. Approve Percent-Based Cost Share Voucher for Contract #25SWCD-07 to Jim Chojnacki for implementing a brush management contract on 2.5 acres of woodland @ 50% Cost-Share for \$1,000 using SWCD Aid
- bb. Approve Percent-Based Cost Share Voucher for Contract #25SWCD-06 to Ben Ostertag for implementing a brush management contract on 7 acres of woodland @ 50% Cost-Share for \$2,000 using SWCD Aid
- cc. Approve Percent-Based Cost Share Voucher for Contract #25SWCD-05 to John Benjamin for implementing a brush management contract on 5 acres of woodland @ 50% Cost-Share for \$2,000 using SWCD Aid
- dd. Approve Percent Based Cost Share Voucher for Contract #25WAGZ-GC-07 to Tim Thoreson for constructing a WASCOB in Sec19 of Minneola TWP @90% C/S for a total of \$30,577.50 using Zumbro WBIF

Motioned by McNamara, seconded by Schliep to approve the Consent Agenda as presented.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried

IV. Secretary's Report

- a. Approve November 24th 2025 District Regular Board Meeting Minutes

Motioned by Schliep, seconded by McNamara to approve the November 24th, 2025, District Regular Board Meeting Minutes as presented.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

V. Public Comment (10 Minute limit) None

8:32 am: A motion was made by McNamara, seconded by Schliep to close the public meeting to discuss the Personnel Committee recommendations for Staff wages.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

8:42 am: Motion was made by McNamara, seconded by Schliep to reconvene the public meeting

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried. Meeting was opened back up to the public

VI. Action Items

a. Action on Personnel Committee Recommendations for

i. 2026 Staff wages and COLA

ii. Personnel Policy Updated Language

Motioned by McNamara, seconded by Comstock to approve the 2026 Staff wages as presented plus 3.0% COLA and to approve the Personnel Policy updated language.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

b. Action on 2026 Goodhue SWCD Calendar Year Budget

Motioned by Comstock, seconded by Schliep to approve the 2026 Goodhue SWCD Calendar Year Budget.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

c. Action on Flat-Rate RCPP Cost Share Contract #25-2-2 for No-Till farming on 39.23 acres in Sec. 8,17,18 Belvidere TWP @ \$25/ac for 3 years totalling \$2,622.25

Motioned by Comstock, seconded by McNamara to approve the Flat-Rate RCPP Cost Share Contract #25-2-2 for No-Till farming on 39.23 acres in Sec. 8,17,18 Belvidere TWP @ \$25/ac for 3 years totalling \$2,622.25.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

d. Action on Flat-Rate RCPP Cost Share Contract #25-3-1 for Cover Crops and No-Till farming on 576.9 acres Sec. 23,25,26,29,32,33 Zumbrota TWP @ \$25/ac for No-Till and \$50/ac for cover crops for 3 years totalling \$105,050

Motioned by Schliep, seconded by McNamara to approve the a. Flat-Rate RCPP Cost Share Contract #25-3-1 for Cover Crops and No-Till farming on 576.9 acres Sec. 23,25,26,29,32,33 Zumbrota TWP @ \$25/ac for No-Till and \$50/ac for cover crops for 3 years totalling \$105,050.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

e. Action on RCPP Application Batching for December 2025

Contract#	Practice	Ranking Score
25-4-1	Strip-Till	30

Motioned by Schliep, seconded by McNamara to approve the RCPP Application batching for December 2025.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

f. Action on Flat-Rate RCPP Cost Share Payment #25-1-3 for 465 acres of Cover Crops planted in Vasa and Featherstone TWPs @ \$50/ac totalling \$23,250 using Goodhue SWCD Aid funding

Motioned by McNamara, seconded by Comstock to approve the Flat-Rate RCPP Cost Share Payment #25-1-3 for 465 acres of Cover Crops planted in Vasa and Featherstone TWPs @ \$50/ac totalling \$23,250 using Goodhue SWCD Aid funding.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

g. Action on Precent Based Cost Share Contract #2025GMDH-2 with Trish Amundson for a well disinfection practice due to bacteria in well water, located in Sec. 32 of Minneola TWP @ 50% cost share not to exceed \$150.00 using SE MN Tap-In Funding

Motioned by Comstock, seconded by McNamara to approve the Precent Based Cost Share Contract #2025GMDH-2 with Trish Amundson for a well disinfection practice due to bacteria in well water, located in Sec. 32 of Minneola TWP @ 50% cost share not to exceed \$150.00 using SE MN Tap-In Funding.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

h. Action on Precent Based Cost Share Contract #24-GC-01 Amendment #1 with Gappa Farms LLC for an increase in the contract amount; from \$4,865.75 to \$17,884.13 due to poor site conditions and tree removal

Motioned by Schliep, seconded by McNamara to approve the a. Precent Based Cost Share Contract #24-GC-01 Amendment #1 with Gappa Farms LLC for an increase in the contract amount; from \$4,865.75 to \$17,884.13 due to poor site conditions and tree removal.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- i. Action on Precent Based Cost Share Voucher #24-GC-01 payment to Gappa Farms LLC for implementing a 2,600 Ln. Ft grassed waterway in Sec 21 of Holden TWP @85% Cost Share for \$17,884.13 funded by Cannon WBIF

Motioned by Comstock, seconded by Schliep to approve the Precent Based Cost Share Voucher #24-GC-01 payment to Gappa Farms LLC for implementing a 2,600 Ln. Ft grassed waterway in Sec 21 of Holden TWP @85% Cost Share for \$17,884.13 funded by Cannon WBIF.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

- j. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-07 for Roger Overby; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds
- k. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-08 for Mitch Burfeind; Contract and Incentive Payment of \$500 for Re-enrolling CRP using P24-0022 funds
- l. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-09 for Kevin Riester; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds
- m. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-010 for Pam Sviggum; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds
- n. Action on Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-11 for Jon Steberg; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds
- o. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-01 Tom Powers; Contract and Incentive Payment of \$600.00 for New CRP Enrolment using Cannon River CRP Incentive Funds
- p. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-02 Edward Bremer; Contract and Incentive Payment of \$500.00 for New CRP Enrolment using Cannon River CRP Incentive Funds
- q. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-03 Gerald Nelson; Contract and Incentive Payment of \$700.00 for New CRP Enrolment using Cannon River CRP Incentive Funds
- r. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-04 Michael Carlson; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds
- s. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-05 Erickson Farms; Contract and Incentive Payment of \$500.00 for New Enrolment of CRP using Cannon River CRP Incentive Funds
- t. Action on Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-06 Larry Thomforde; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds

Chair Hinck requested a motion to approve items j. thru t. together due to their similarities in nature.

Motioned by Schliep, seconded by McNamara to approve items (j) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-07 for Roger Overby; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds (k) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-08 for Mitch Burfeind; Contract and Incentive Payment of \$500 for Re-enrolling CRP using P24-0022 funds (l) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-09 for Kevin Riester; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds (m) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-010 for Pam Sviggum; Contract and Incentive Payment of \$250.00 for Re-enrolling CRP using P24-0022 funds (n) Incentive Conservation Activity Reimbursement Contract #2025WAGZ_GC_CRP-11 for Jon Steberg; Contract and Incentive Payment of \$500 for New Enrolment of CRP using P24-0022 funds (o) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-01 Tom Powers; Contract and Incentive Payment of \$600.00 for New CRP Enrolment using Cannon River CRP Incentive Funds (p) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-02 Edward Bremer; Contract and Incentive Payment of \$500.00 for New CRP Enrolment using Cannon River CRP Incentive Funds (q) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-03 Gerald Nelson; Contract and Incentive Payment of \$700.00 for New CRP Enrolment using Cannon River CRP Incentive Funds (r) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-04 Michael Carlson; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds (s) Incentive Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-05 Erickson Farms; Contract and Incentive Payment of \$500.00 for New Enrolment of CRP using Cannon River CRP Incentive Funds (t) Incentive

Conservation Activity Reimbursement Contract #2025-Cannon-GC-CRP-06 Larry Thomforde; Contract and Incentive Payment of \$500.00 for Re-enrolment of CRP using Cannon River CRP Incentive Funds.
Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

VII. Reports

a. NRCS Report

J. Benjamin: (see attached)

b. SWCD Staff

B Kennedy: Mn DNR-Frontenac Pond / Zumbro 1W1P / Cannon 1W1P / RCPP Soil Health / Personnel Committee / MASWCD Convention / TSA7 / Land purchase

D. Krier: AgBMP Loan

B. Supervisor's Activity Report

Beck: MASWCD Convention

Hinck: MASWCD Convention / Personnel Committee Meeting

McNamara: MASWCD Convention / Personnel Committee Meeting / Wisconsin Soil Water Health Meeting

Comstock, Schliep: N/A

C. Other

VIII. Treasurer's Report / Payables

a. Approve the November 2025 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual)

Motioned by Comstock, seconded by Schliep to approve the November 2025 Financial Report (Balance Sheet, Profit & Loss Budget vs Actual).

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

b. Approve December 2025 Accounts Payable and Supervisor's Quarterly Expenses

Motioned by Schliep, seconded by McNamara to approve the December 2025 Accounts Payable and Supervisor's Quarterly Expenses.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

IX. Set January 26th Goodhue SWCD Meeting Time

Motioned by Schliep, seconded by Comstock to approve the January 26th Goodhue SWCD Meeting time to be 8:30 am.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

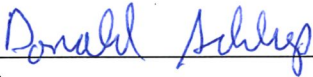
X. Adjournment

Motioned by Comstock, seconded by Schliep to adjourn the meeting.

Affirmative: Beck, Comstock, Hinck, McNamara, Schliep. Opposed: None. Motion carried.

Meeting adjourned 10:15 am

Respectfully submitted



Don Schliep

Upcoming Events

Wednesday Dec 24th – Christmas Eve – ½ Day Holiday

Thursday Dec 25th – Christmas Holiday

December 31st – New Year's Eve - ½ Day Holiday

January 1st – New Year's Day Holiday

January 5th County Board Meeting – Commissioner Anderson's Recognition

January 19th Martin Luther King Jr Holiday

January 26th Goodhue SWCD Board Meeting @ _____

January 28th – Tentative TSA7 Board Meeting

NRCS Goodhue Field Office Report
12/22/2025
John Benjamin

General

- John has been working on reviewing CSP & EQIP practice certification & payments, Processing 1026s
- Emily has been working on plan designing, HEL determinations, & EQIP planning

CSP (Conservation Stewardship Program)

- 17 Active contracts worth roughly 535K cost share remaining to be paid out
- 34 FY26 CSP Classic applications in pending status
- FY26 Classic signup deadline Oct. 31. Now January 15th
- Other Deadlines TBD
- CSP Renewal program has been discontinued.

EQIP (Environmental Quality Incentive Program)

- 21 Active EQIP contracts worth roughly 281K cost share remaining to be paid out
- 33 EQIP25 applications in pending status
- FY26 signup deadline was Aug. 1st Now, January 15th
- Other Deadlines TBD

RCPP18 (Regional Conservation Partnership Program)

- Sil Health AFA

Wetland/HEL

- 56 Wetland determination request waiting on a returned determination
- 33 HEL determination requests waiting to be returned

CRP (Conservation Reserve Program)

- 27 FY27 expiring contract reviews needed
- 21 FY28 expiring contract reviews needed
- 26 PIP payment reviews needed