

DISTRICT REGULAR BOARD MEETING

Monday, September 22, 2008

7:30 P.M.

Goodhue County SWCD Office

ATTENDED BY: Donald Banks, John Jaeger, Ed McNamara, Larry Thomforde, Paul Voxland, Glen Roberson, Chris Wagner, Mike Wachholz-DNR, Jennifer Ronnenberg-Zumbrota Watershed Partnership.

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 p.m. by Chairman Voxland. A quorum is present. Those present rose and recited the Pledge of Allegiance.

II. AGENDA

Motioned by John Jaeger seconded by Ed McNamara to approve the Agenda as presented. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

III. CONSENT AGENDA

There were no Consent Agenda Items at this time.

IV. SECRETARY'S REPORT

Motioned by Donald Banks seconded by John Jaeger to approve the August 25, 2008 District Regular Board meeting Minutes as printed. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

V. PUBLIC COMMENT PERIOD

There were no Public Comments at this time.

VI. ACTION ITEMS

1. Action on Proposed Memorandum of Understanding with Zumbro Watershed Partnership
Jennifer Ronnenberg of the Zumbro Watershed Partnership reviewed with the Board a proposed Memorandum of Understanding between the Goodhue SWCD and the Zumbro Watershed Partnership. (See attached for details)

Motioned by Ed McNamara seconded by Larry Thomforde to approve and sign the Memorandum of Understanding with the Zumbro Watershed Partnership. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

2. Set Woodland Manager Tour Date

Those present discussed the Woodland Manager Tour. Chairman Voxland set the date for the tour at October 2, 2008. Those planning on attending should meet at the Country Kitchen in Cannon Falls at 9:30 a.m.

3. Approve State Cost-Share Application #15-2008, Doug Kleese, Gras Waterway - \$1862.50
Motioned by Ed McNamara seconded by John Jaeger to approve Doug Kleese's State Cost-Share application #15-2008 for a grass waterway in the amount of \$1862.50 from FY 2008 Funds. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

4. Approve State Cost-Share Application #16-2008, Evelyn Skjelbostad/Robert Swenson, Diversion, \$1150.00

Motioned by Ed McNamara seconded by John Jaeger to approve Evelyn Skjelbostad/Robert Swenson's State Cost-Share application #16-2008 for a diversion in the amount of \$1150.00 from FY 2008 funds. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

5. Approve Resolution Regarding the Administration of the Wetland Conservation Act

Motioned by Ed McNamara seconded by John Jaeger to approve the resolution regarding the Administration of the Wetland Conservation Act. (See attached for details) A roll call vote was taken with the following results: McNamara – yes; Jaeger – yes; Voxland – yes; Thomforde – yes; Banks – yes. Motion passed.

6. Action on Position Description Change and Corresponding Salary Range and Step Adjustment

Motioned by Donald Banks seconded by Larry Thomforde to adopt the position description change and corresponding salary range and step adjustment for the Goodhue County Water Plan Coordinator/Wetland Conservation Act Administrator position as recommended by the Personnel Committee effective 9/22/2008. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

7. Approve FY 2009 SWCD Farm Bill Assistance Grant Agreement

Motioned by Ed McNamara seconded by John Jaeger to approve the FY 2009 SWCD Farm Bill Assistance Grant Agreement. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

8. Approve Payment for First aid Training Registration

Motioned by John Jaeger seconded by Donald Banks to approve payment for First Aid training registration. Voting affirmative: Banks, Jaeger. Opposed: McNamara, Thomforde, Voxland. Motion defeated.

9. Request Health Insurance Plan Renewal Anniversary Change from September 1 to January 1

Motioned by Ed McNamara seconded by Larry Thomforde to request a change to the insurance company of the District's health insurance plan's anniversary date from September 1 to January 1. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

10. Authorize Conservation Bus Tour

Motioned by Ed McNamara seconded by John Jaeger authorizing the District staff to make arrangements for the Goodhue SWCD Legislative bus Tour to be held on October 22, 2008. The focus area of the bus tour should include the Lake Pepin, Wells Creek Watershed area. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

11. Action on SWCD Employee Wind shirt Purchase Request

Those present discussed the possibility of purchasing wind shirts for the District staff. No action was taken at this time.

12. Action on Cooperative Road Signs with Rice SWCD

Those present discussed the request from Rice County SWCD District Manager, Steve Pahs, requesting that the Goodhue District cooperate with them in the purchase of new road signs for each individual district. No action was taken at this time.

13. Approve Attendance at MN Water Resources Conference, October 27-28, 2008

Motioned by John Jaeger seconded by Ed McNamara approving Beau Kennedy's attendance at the MN Water Resources Conference in St Paul on October 27- 28, 2008 and to pay the \$225.00 registration fee plus expenses incurred. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

14. Approve Amendment #1 to Sub recipient Agreement between the SE MN Water Resources Board and Goodhue SWCD.

Motioned by Ed McNamara seconded by John Jaeger to approve amendment #1 to the Sub recipient agreement between the SE MN Water Resources Board and the Goodhue SWCD: Volunteer Nitrate Monitoring Project extending the term to September 30, 2009. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

15. Action on Sale of used Canon Copy Machine.

Motioned by Ed McNamara seconded by Donald Banks to accept the bid from Scott Schnackel of \$300.00 on the District's used Canon Copy Machine. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

VII. REPORTS

1. NRCS Report

Those present reviewed a report prepared by District Conservationist, Thomas Steger. (See attached for details) No action was taken.

Chairman Voxland moved the meeting to item #4 under Reports – Other.

4. Other

Mike Wachholz from the DNR updated the Board on the status of the Forest Stewardship Contract between the DNR & Goodhue SWCD with Melissa Gerken. Glen Roberson suggested that the Chairman be authorized to sign the contract when it is received. Mike also reported on the Forestry Day which was held on Thursday, September 18th at the Ben and Karen Stephanie residence. He also reviewed with the Board other projects he is currently working on.

Motioned by John Jaeger seconded by Ed McNamara approving the donation of 25 trees to the DNR for the Forestry Field Day. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

Motioned by Ed McNamara seconded by Donald Banks authorizing the Chairman to sign the Forest Stewardship Contract when it is received. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

Mike Wachholz exited the meeting at 9:08 p.m.

Chairman Voxland moved the meeting back to # 2 under Reports – District Manager's Report.

2. District Manager's Report

The District Manager's Report was presented by Glen Roberson. Glen discussed with the Board the upcoming 6th Grade Conservation Field Day which will be held on September 25, 2008. He indicated that Melissa Gerken had agreed to teach at one of the stations and since she doesn't have a Forest Stewardship contract to date, he suggested that the District pay the \$160.00 she would normally receive under her contract for her work at educational activities.

Motioned by John Jaeger seconded by Donald Banks approving payment of \$160.00 to Melissa Gerken for her work at the 6th Grade Conservation Field Day. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

Glen also discussed the \$11,818.00 in Clean Water Legacy feedlot cost-share money that each District in Area 7 received. He indicated that the Goodhue district has two proposed projects which will be funded by this money. No action was taken,

Jennifer Ronnenberg exited the meeting at 9:15 p.m.

3. Supervisor Activity Report

Larry Thomforde reported that he attended the MASWCD Area 7 meeting in Stewartville on September 11th.

Donald Banks reported that he attended the Cannon River Watershed meeting on September 8th, the MASWCD Area 7 meeting in Stewartville on September 11th and the Forestry Day on September 18th.

Ed McNamara reported that he attended the MASWCD Area meeting in Stewartville on September 11th, a farm progress show in Iowa and Forage Days in Rosemount, MN all in September.

John Jaeger reported that he attended the MASWCD Area meeting in Stewartville on September 11th and a Personnel Committee meeting on September 10th.

Paul Voxland reported that he attended a Personnel Committee meeting on September 10th

VIII. TREASURER'S REPORT/PAYABLES

1. Approve August 2008 Financial Reports

Motioned by Ed McNamara seconded by Donald Banks, to approve the August 2008 Financial Reports as printed. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

2. Approve September 2008 Accounts Payable

Motioned by Ed McNamara seconded by Donald Banks to approve the September 2008 Accounts Payable to include Supervisors compensation. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

IX. ADJOURNMENT

Motioned by Ed McNamara seconded by John Jaeger to adjourn the meeting. Voting affirmative: Banks, Jaeger, McNamara, Thomforde, Voxland. Opposed: None. Motion passed.

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

John Jaeger
Secretary

ATTACH: Memorandum of Understanding with Zumbro Watershed Partnership
Resolution Regarding the Administration of the Wetland Conservation Act
NRCS Report