

**SE SWCD Technical Support JPB
Executive Committee Special Meeting
Wednesday, March 10, 2010
BWSR Office, Rochester MN
3:00 PM**

Voting Members Present: Mark Ihlenfeld (JPB Chair & Steele SWCD Supervisor), Pam Mensink (JPB Vice-Chair & Fillmore SWCD Supervisor), Jim Gebhardt (Mower SWCD Supervisor)

Others Present: Glen Roberson (JPB Secretary & Host Manager, Goodhue SWCD), Pete Fryer (JPB Engineer).

Purpose: To review the need to upgrade the JPB Engineering Software (currently AutoCAD Release 14 and Eagle Point) and the JPB staff computers that run this software for the 3 JPB Staff located in Lewiston, Goodhue, and Caledonia. Also to review the cost and funding options for this purchase, which had been previously discussed and JPB meetings but is not currently in our approved budget.

Background: The AutoCAD software currently used by the JPB staff has not been updated since 2004 and is no longer supported. NRCS and the other NPEA Joint Powers Boards have all purchased the current AutoCAD Civil 3D software (which no longer needs Eagle Point software) and we are being strongly encouraged to purchase the new software, which can also use the newest LiDAR data.

The new software is expensive, but there is an upgrade purchase incentive that expires March 15th that offers considerable savings (\$11,567.19 plus tax for 3 'seats', including 3 year Subscription). A 2nd upgrade quote with less savings expires April 18th. (\$10,743.87 plus tax for 3 'seats' including 1 year Subscription – anticipate \$800 annual Subscription per seat additional cost = \$4800 more).

The new software computer requirements exceed the limits of our current systems. All 3 JPB staff computers were purchased in 2006. 2 of them cannot be updated to the new software specifications, and the 3rd one would require nearly \$1000 worth of parts and labor to upgrade (but would not have a warranty and would be much slower than a new system). A local quote was received for \$2600 per computer (or \$7800 plus tax), which would still need 'office' software (~\$350 each) and either the use of our existing monitors or purchase new ones.

Pete Fryer also put together a summary of new 'Contribution Agreement' funds that were not accounted for in our latest budget. It includes \$22,215 in new funds that the JPB should receive for technical work within the next year or two.

These details and options were reviewed at the SE MN Association of Conservation District Employees meeting on March 9th, and all seemed supportive of completing this purchase and upgrade.

Actions:

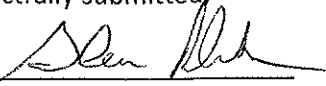
1. Motion by Pam Mensink, second by Jim Gebhardt to authorize up to \$21,000 to purchase the new AutoCAD Civil 3D 2010 software and necessary computer equipment, with the JPB Chair authorized to make the final approval. Voting Affirmative: Gebhardt, Mensink, Ihlenfeld. Opposed: None. Motion Passed.

The Host Manager was further instructed to sell the old computers after the new computers are purchased. All SWCD members of this JPB will be offered a chance to purchase the old computers.

2. Motion by Pam Mensink, 2nd by Jim Gebhardt to Adjourn. Voting Affirmative: Gebhardt, Mensink, Ihlenfeld. Opposed: None. Motion Passed.

The meeting was adjourned at 4:00 PM.

Respectfully submitted,



Glen Roberson July 28, 2010
Secretary